

LLANCARFAN COMMUNITY COUNCIL

CYNGOR CYMUNED LLANCARFAN



MINUTES OF THE HYBRID MONTHLY MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD IN THE VILLAGE HALL LLANCARFAN AND VIA VIDEO CONFERENCING ON ZOOM AT 7.30PM, 15th JANUARY 2026

PRESENT Councillors: Cllr G Kemp, Cllr T Bluff-Higgins, Cllr K Kemp, Cllr A Rees, Cllr H Farnell, Cllr G Dunsford, Cllr H Osborn

Visitors

Apologies Cllr M Thomas, Cllr M Hughes, Cllr J Scott-Quelch,

In attendance

1501/436 **To receive declarations of personal and personal/prejudicial interests.**

No personal or personal/prejudicial interests were declared.

1501/437 **To receive apologies for absence.**

Apologies were received and accepted from Cllr M Thomas, Cllr M Hughes, Cllr J Scott-Quelch. Cllr G Kemp chaired the meeting as the Chair's joined online and was concerned about signal dropping in and out.

1501/438 **To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2), no items of a private nature were identified for discussion.

1501/439 **To receive and discuss any public questions or comments.**

No public questions or comments were received at this meeting.

1501/440 **To receive the police report from PC Stuart Elson.**

Police Report Summary – June to October 2025

June 2025

Burglary – Llandcadle (04/06/25)

Entry was gained to a dwelling via an unlocked garage. A Stihl lawnmower, strimmer and battery were stolen. Two internal rooms had also been entered and an untidy search made. No CCTV or witnesses. Forensic results negative. No suspects identified. Matter finalised.

Common Assault – Aberogwrn (08/06/25)

A road traffic collision occurred. One driver pushed the other before leaving the scene. No formal complaint made; details were later exchanged for insurance purposes. Matter finalised.

Public Order – Aberogwrn (30/06/25)

Following a road traffic collision, one driver became verbally abusive before driving off. No details of the offending vehicle or individual were obtained. No lines of enquiry – matter finalised.

July 2025

Burglary – Springfield Lane (19/07/25)

A property undergoing renovation was entered via a side door. Approximately 20 bottles of alcohol, pearls and jewellery were taken. Forensic results awaited. A possible suspect has been identified.

August 2025

Domestic Incident – Llancarfan Pub (23/08/25)

A domestic-related, alcohol-fuelled verbal argument occurred. No formal complaints were made. Individuals involved were visiting from England. Matter finalised.

September 2025

No occurrences of note.

October 2025

Criminal Damage – Kenson Hill (16/10/25)

A trespasser drove through a gate causing significant damage, then drove around a field damaging crops. No persons identified. Matter finalised.

Hare Coursing – Pancross (21/10/25)

Unknown individuals drove through multiple fields between Pancross Farm, the A48 and Llancadle. Gates were left open, resulting in sheep escaping onto the road. Suspected hare coursing/lamping activity. No persons or vehicles identified. Matter finalised.

Malicious Communications – Moulton (28/10/25)

A female received silent calls and text messages containing explicit images. A male from London was identified via the mobile number but denied involvement. As the calls had ceased and the reporting person declined to provide a statement, no further action was taken. Matter finalised.

1501/441 **To approve the minutes of the previous Council meeting of 18th December 2025.**

The minutes of the previous monthly meeting on 18th December 2025 were approved. Proposed by Cllr K Kemp and seconded by Cllr G Dunsford.

1501/442 **To discuss any matters arising from the minutes that are not agenda items.**

A new date for the litter pick was agreed for 7th March 2026 at 10am.

ACTIONS – Clerk to contact Barry Town Council to arrange loan of the equipment and Cllr G Kemp to speak to Adam at the Fox and Hound regarding refreshments at the pub after the litter pick.

1501/443 **To consider ideas for future community facilities and possible funding source.**

No update was available at this meeting.

1501/444 **To receive an update on the trees in the car park.**

The Clerk provided an update on recent correspondence from the neighbouring residents regarding the Leylandii and deciduous trees adjoining the community car park, including the residents' request to undertake exploratory works and the advice received from their tree surgeon. The Clerk also presented the fee proposal from Tree Law for the preparation of a written advice note and site visit. Councillors discussed the matter at length.

It was resolved to defer any decision until the next meeting and, in the meantime, for the Clerk to:

- obtain quotations from Edenvale for regular clearance of leaf fall in the car park;
- confirm whether any Public Rights of Way would be affected should the car park require temporary closure;
- obtain quotations for barriers suitable for closing the car park if required.

1501/445 To discuss the Kenson Project and Fonmon Estate restoration including public access and flood modelling.

The Clerk reported that an update had been received from Natural Resources Wales (NRW) confirming that a public meeting is expected to take place in early February as part of the Pre-Application Consultation (PAC) process ahead of the full planning application. NRW also noted that project responsibilities have transferred to a new officer during maternity leave.

Following this, the Clerk sent a further email to NRW (addressed to both Elinor Meloy and Zoe) requesting any additional progress updates, revised timescales, or information that would assist the Community Council and local residents in advance of the planned public meeting.

NRW has since responded with the following key points:

- The PAC will take place in February, with the full planning application expected to be submitted in March.
- Subject to planning approval, NRW intends to tender the construction works with the aim of delivering the scheme during the summer construction window (June–October).
- NRW is awaiting final updates from its consultant before circulating the PAC documents.
- The design remains limited to the floodplain within the Fonmon Estate and focuses on improving the existing straightened, incised river channel to a more sinuous and diverse form, enhancing habitat for fish, amphibians, invertebrates, birds, and small mammals.
- NRW has contacted the Community Hall with suggested dates for the public meeting and will confirm arrangements once a date is agreed.

The Council noted the update and will await further information from NRW.

ACTION – The clerk to chase for the date of the public meeting.

1501/446 **To receive the recommendation from the Finance committee and agree the precept levy for 2026/2027.**

The Council received the recommendation of the Finance Committee regarding the 2026/2027 precept. The Committee confirmed it had considered available options and proposed that the precept remain unchanged. This was proposed by Cllr G Kemp, seconded by Cllr H Osborn, and agreed unanimously.

1501/447 **Committee Reports - Road Matters Committee; Planning Committee: Planning Applications / Approvals /Complaints. Burial Ground Committee; Finance Committee.**

Road Matters Committee

There was no update from the Road Matters Committee. Cllr G. Kemp will continue to pursue the five outstanding items from the previous meeting, namely:

1. ongoing issues on the road to Llanbethery,
2. highway drainage problems in the Little Mill area,
3. speeding concerns through Llanbethery,
4. flooding at Middle Cross Farm, and
5. drainage issues at the Llancadle dip.

Planning committee

New Applications

None.

Determinations

2025/00644/FUL Rivington House, Llanblethery

Internal and external remodelling including two storey extensions to rear elevations, with balcony to rear.

Approved 19th December 2025

Ongoing applications

No new progress to report.

Burial Ground Committee

A family has been in contact requesting to add another name to a headstone which has been approved by the committee.

Finance Committee

The finance committee met this evening prior to the full council meeting to consider the precept options.

Payments, Receipts, and Bank Balances.

CURRENT ACCOUNT OPENING BALANCE 15th JANUARY 2026		£25,371.69
Cheques paid	One Voice Wales training	£ 21.00
	Clerks Wages November 2025	£ 392.76
	Clerks PAYE November 2025	£ 98.20
	Clerks expenses November 2025	£ 44.54
		£ 556.50
Receipts		
		£ -
Cheques written	Clerks Wages December 2025	£ 491.10
	Clerks PAYE December 2025	£ 122.60
	Clerks expenses December 2025	£ 53.50
	Edenvale	£ 799.99
		£ 1,467.19
Expected Receipts		
Expected balance as on 19th February 2026		£ 23,904.50

1501/448 **To review the Council's operational procedures and working practices.**

ACTION – Clerk to create a statutory obligations list for councillors.

1501/449 **Correspondence**

- Valeways: Reported that 27 volunteers participated in clearing up Llancarfan.
- Training for Councillors: Information received regarding training opportunities.
- The Council noted correspondence from One Voice Wales regarding the forthcoming AGM. Cllr G. Dunsford confirmed he will attend as the Council's representative and was authorised to vote on behalf of the Council, this being proposed by Cllr G. Kemp and seconded by Cllr H. Farnell.

1501/450 **Reports from Representatives, and the Clerk.**

Community Liaison Committee – Cllr H Osborn

Postponed to 22nd January 2026.

Southpoint Governing Body Meeting – Cllr H Farnell

21st January 2026

One Voice Wales – Cllr H Farnell

The draft minutes and a presentation from the Older People's Commissioner had been circulated, along with contact details for local Age Friendly Leads. Members were also informed about the Age Friendly Wales newsletter for people over 60 and upcoming training opportunities being offered as part of the Age Friendly Wales programme.

1501/451 **Items for consideration for next month's Agenda.**

There were no additional items requested.