

LLANCARFAN COMMUNITY COUNCIL CYNGOR CYMUNED LLANCARFAN



MINUTES OF THE HYBRID MONTHLY MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD IN THE VILLAGE HALL LLANCARFAN AND VIA VIDEO CONFERENCING ON ZOOM AT 7.30PM, 17th JULY 2025

PRESENT Councillors: Cllr G Kemp, Cllr J Scott-Quelch, Cllr H Farnell, Cllr H Osborn, Cllr G Dunsford, Cllr K Kemp.

Visitors

Apologies Cllr T Bluff-Higgins, Cllr A Rees, Cllr M Hughes, Cllr M Thomas

In attendance Cllr I Perry

1707/337 To receive declarations of personal and personal/prejudicial interests.

Cllr G Kemp, Cllr J Scott-Quelch, Cllr H Farnell, Cllr G Dunsford, and Cllr K Kemp all submitted declarations of personal/prejudicial interest in item 1707/348. Cllr G Kemp, Cllr J Scott-Quelch, and Cllr K Kemp have an interest in the Llancarf Village Show grant application and Cllr H Farnell and Cllr G Dunsford have an interest in the Llancadle grant application.

1707/338 To receive apologies for absence.

Apologies were received and accepted from Cllr T Bluff-Higgins, Cllr A Rees, and Cllr M Hughes and Cllr M Thomas.

1707/339 To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).

There were none.

1707/340 To receive and discuss any public questions or comments.

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Cllr I Perry addressed the meeting to explain his recent absence from council activities. He noted that the matter concerning him has now been resolved and confirmed that any previous concerns have been formally cleared.

1707/341 To receive the police report from PC Stuart Elson.

There was no report.

1707/342 To receive an update from Sally Curran-Parry from Natural Resources Wales regarding the floodplain restoration project.

Sally Curran-Parry is no longer working on the project, so the update was received from Eleanor Malloy and Emma Tucny.

Project Overview

- The Kenson Project, led by Natural Resources Wales and supported by consultants and contractors, is focused on restoring the river near Fonmon Estate.
- A key milestone has been reached: the weir removal downstream of the restoration site is now complete. This has opened up habitat for fish and improved ecological connectivity.

Visual materials were shared during the meeting, including:

- Photos of the completed weir removal
- An artist's impression of the proposed remeandering work at Fonmon Estate


Restoration Plans

- Bank removal and planting to improve habitat
- Increased water storage capacity during flood events
- Modelling suggests no upstream impact, even during high rainfall and tidal surges. The design aims to slow water flow and reduce flood risk locally.

Planning & Consultation

- Formal planning applications are being prepared in coordination with the Vale of Glamorgan Council.
- Public consultation is planned, including:
 - o A drop-in session in September
 - o A second session at Fonmon Estate
- The team aims to submit planning applications in autumn/winter, with work starting next summer (15 May – 15 October).

Flood Risk & Modelling

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- Councillors raised concerns about Nant Llancarfan, which is reportedly the most polluted due to runoff.

The team acknowledged:

- Modelling is ongoing, including tidal influence, climate change, and flood events.
- The nearest village sits at a higher elevation, and current models show zero impact there.
- The scheme will not prevent major flood events, but will improve conditions during smaller, more frequent floods.
- All flood data will be shared before the project proceeds.

Public Right of Way & Safety

- Concerns were raised about the public right of way through the valley, which is now overgrown and unsafe due to holes and lack of clear paths.

The project team confirmed:

- Public access is being factored into the design
- One footbridge will be replaced and improved
- They will consult with Fonmon Estate and Erica Morgan to ensure access and safety are addressed
- Grazing regimes may be adjusted to support safe access

1707/343 To approve the minutes of the previous Council meeting of 19th June 2025 and the extraordinary meeting of 30th June 2025.

The minutes of the previous monthly meeting on 19th June 2025 were approved. Proposed by Cllr H Osborn and seconded by Cllr G Dunsford. The minutes of the extraordinary meeting on 30th June 2025 were approved. Proposed by Cllr J Scott-Quelch and seconded by Cllr K Kemp.

1707/344 To discuss any matters arising from the minutes that are not agenda items.

Ash Tree

J V Trees has confirmed that an application has been submitted to the Planning department of Vale of Glamorgan Council for the work required.

School site development

A discharge of conditions has been submitted. Councillors requested a site visit.

ACTION – Clerk to arrange a site visit.

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1707/345 To consider ideas for future community facilities and possible funding source.
As Cllr M Hughes was not present, this item will be deferred and added to the agenda for the next monthly meeting in September.

1707/346 To receive an update on the trees in the car park.

The Council reviewed ongoing concerns regarding the Leylandii trees adjacent to the community car park. The tree roots are beginning to disrupt the car park surface, raising potential safety and maintenance issues, and the overhanging branches are posing a problem with leaf droppage which can be a safety hazard.

A contractor has been contacted to assess the situation, with a site visit expected shortly. Options under consideration include root management or possible tree removal, depending on the extent of the damage and long-term impact.

The matter remains under review, and further updates will be provided once the contractor's assessment is complete and recommendations are received.

1707/347 To consider options for addressing litter in the area.

Litter continues to be a problem in the area. The council have considered running a litter picking event and asking the Vale of Glamorgan council to provide the bags and pickers.

ACTION – Clerk to check the Insurance covers such events and to write a risk assessment.

1707/348 To receive, consider and agree the community grant applications for 2025/2026.

Three grant applications were received and considered:

Forces Fitness The application was discussed in full, and the Council unanimously agreed that the request was unsuccessful.

Llancarfan Village Show Cllrs K Kemp, G Kemp, and J Scott-Quelch each declared an interest in this item. As a result, the meeting was no longer quorate for this discussion, and the application was deferred to the next meeting.

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Llancadle Residents Association Cllrs G Dunsford and H Farnell declared an interest and left the room during the discussion. The remaining councillors voted in favour of awarding the requested £213 to support entrance enhancements for Llancadle village.

1707/349 Committee Reports - Road Matters Committee; Planning Committee: Planning Applications / Approvals / Complaints. Burial Ground Committee; Finance Committee.

Road Matters Committee

It was noted that the Vale of Glamorgan council have repainted all the faded white road markings that Cllr G Kemp requested.

Planning Committee

New Applications:

2025/00470/FUL Craig Wen, Llanbethery

Proposed replacement rear single storey extensions and alterations.

No comments

2025/00578/FUL Garnllwyd Barns, Lane Junction Llancarfan to Abernant Farm, Llancarfan

Erection of a domestic scale polytunnel.

No comments

2025/00608/FUL Castle Lodge Farm, Broad Close Lane, Llancarfan

Variation of Condition 1 (Agricultural Occupancy) of planning permission

2024/00182/FUL: Variation of Condition 1 (Agricultural Occupancy) of Planning

Permission 1989/00805/FUL: Erection of dwelling house - to Rural Enterprise

Dwelling.

No comments

Declined:

2024/00595/PNA New House Farm, Moulton Village, Moulton

Agricultural steel frame shed, fibre cement roof and wooden cladding.

Decision: The proposed agricultural building does not qualify as permitted development because it is located within 3 kilometres of an aerodrome and exceeds

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the maximum height of 3 metres. As a result, it cannot be lawfully built under the prior approval process.

Approval:

2025/00047/FUL New House at Trevithyn Farm, Llanccarfan

Proposed car port link, between existing dwelling and double garage, which will provide a sheltered structure for the occupants' use.

Finance Committee

There has not been a meeting.

Burial Committee

Exclusive Rights of Burial

The Council had received an email enquiry regarding the burial register and the Exclusive Rights of Burial for two unused plots held by the Forte family. The Clerk confirmed that both plots were registered to deceased family members and had not been used.

The family expressed interest in releasing the plots. Cllr J Scott-Quelch contacted Barry Town Council for guidance, who advised that they typically buy back unused plots at the original purchase price. They also recommended contacting the Institute of Crematorium and Cemetery Management (ICCM).

The ICCM confirmed that councils are under no obligation to buy back burial plots and may offer terms at their discretion. Cllr J Scott-Quelch will respond to the family with this information.

Memorial Bench

It was reported that a memorial bench within the burial ground has become unstable and may pose a safety risk. To prevent use, tape will be temporarily wrapped around the bench. Cllr G Dunsford will contact the owner to inform her of the issue and request that appropriate action be taken to rectify the situation.

Community Engagement and Future Generations Committee

There has not been a meeting.

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1707/350 Payments, Receipts, and Bank Balances.

CURRENT ACCOUNT OPENING BALANCE 17th July 2025			£ 24,306.28
Cheques paid	Wages May 2025	£	381.64
	Expenses May 2025	£	114.32
		£	495.96
Cheques not yet cashed	HMRC April 2025	£	95.40
	HMRC May 2025	£	95.60
		£	191.00
Receipts			
		£	-
Cheques written	Wages June 2025	£	381.84
	Expenses June 2025	£	88.33
	HMRC June 2025	£	95.40
	Llancadle Defib	£	50.09
	Insurance	£	363.00
		£	978.66
Expected Receipts			
Expected			£ 23,136.62

1707/351 To review the Council's operational procedures and working practices.

This item will be discussed at the next meeting.

1707/352 Correspondence.

There was no additional correspondence.

1707/353 Reports from Representatives, and the Clerk.

Airport Consultative Committee – Cllr J Scott-Quelch

The next meeting is in September 2025.

Southpoint Governors – Cllr H Farnell

Cllr H Farnell is now employed by the school full time, four days as an LSA and one day in the office. There is also a new teacher starting in September.

One Voice Wales – Cllr H Farnell.

The next meeting is in person in Cowbridge.

ACTION – Clerk to update email contacts with One Voice Wales to include Cllr G Kemp.

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VoG Community Liaison Committee – Cllr H Osborn

The meeting took place on 1st July 2025.

The South Wales Police were unable to attend due to a bereavement but committed to providing a six-monthly update at the next meeting.

The South Wales Fire and Rescue Service reported a significant drop in incidents during Q2, following a spike in wildfires earlier in the year. They highlighted prevention efforts, youth engagement, and community safety campaigns, especially around BBQ and water safety.

The Committee deferred the appointment of a new Public Services Board representative to allow more time for nominations.

During the presentation on the Vale of Glamorgan Electoral Arrangements Review, it was noted that Welsh Government Ministers had recently accepted the recommendations of the earlier Community Review. As a result, work is now underway to implement those recommendations ahead of the next Local Government Elections in May 2027.

This acceptance sets the stage for the Democracy and Boundary Commission Cymru to carry out a broader electoral review, which includes ward boundaries, councillor numbers, and representation structures across the Vale.

Tarmac – Cllr G Dunsford

The Tarmac Committee reported low attendance at recent meetings, with only two representatives from local councils present. The company currently employs 102 people, and while the market remains relatively weak, Tarmac is considered a well-managed operation with no current concerns raised.

1707/355 Items for consideration for next month's Agenda.

- Community grant application
- Fonmon project

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