

# LLANCARFAN COMMUNITY COUNCIL

## CYNGOR CYMUNED LLANCARFAN



### MINUTES OF THE HYBRID MONTHLY MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD IN THE VILLAGE HALL LLANCARFAN AND VIA VIDEO CONFERENCING ON ZOOM AT 7.50PM, 15<sup>th</sup> MAY 2025

**PRESENT** Councillors: Cllr T Bluff-Higgins, Cllr G Kemp, Cllr A Rees (online), Cllr M Thomas, Cllr J Scott-Quelch, Cllr H Farnell, Cllr H Osborn, and Cllr K Kemp.

**Visitors**

**Apologies** Cllr M Hughes

**In attendance**

---

**1505/294 To receive declarations of personal and personal/prejudicial interests.**

Councillors H. Farnell, M. Thomas, K. Kemp, G. Kemp, H. Osborn, M. Thomas, and J. Scott-Quelch declared personal interests in item 1505/302 - To receive co-option applications and vote.

**1505/295 To receive apologies for absence.**

Apologies were received and accepted from Cllr M Hughes.

**1505/296 To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).**


There were none.

**1505/297 To receive and discuss any public questions or comments.**

There were none.

**1505/298 To receive the police report from PC Stuart Elson.**

PC Elson was not present.

Chairman.......... Date.....19/5/25<sup>1</sup>.....

**1505/299 To receive an update on the former Llancarfan School site development.**

There has been no further update received.

**ACTION** – Clerk to enquire as to when work will commence on the site and make the developers aware that the site is looking very unkept and overgrown.

**1505/300 To approve the minutes of the previous Council meeting of 17<sup>th</sup> April 2025.**

The minutes of the previous meeting on 17<sup>th</sup> April 2025 were approved. Proposed by KK and seconded by HF.

**1505/301 To discuss any matters arising from the minutes that are not agenda items.**

BT Payphone Objection Update:

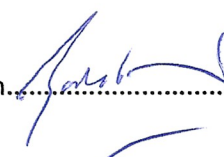
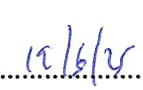
The Council was informed of a notice regarding the proposed removal of the BT payphone beside the community centre in Llancarfan, with a 90-day objection window. Recognising its importance to the community, the Clerk submitted an objection to the Vale of Glamorgan Planning Department on 22nd April, following Council instruction on 17th April. However, due to the timing, coinciding with a bank holiday weekend, the objection was deemed outside the official representation period, which closed on 21st April. BT subsequently confirmed it could not consider the objection, and the Planning Department acknowledged it was not forwarded in time for review.

**1505/302 To receive co-option applications and vote.**

The Council considered applications received for co-option to fill the vacant seat on Llancarfan Community Council. Each application was reviewed and discussed by members. Following the discussion, a vote was held to determine the preferred candidate. Two applications were received, and after the vote, Gary Dunsford was duly co-opted to the Council. The Clerk will notify the successful applicant and make arrangements for completion of the Declaration of Acceptance of Office. The unsuccessful applicant will also be informed by the clerk.

**1505/303 To receive an update on the Section 106 funding projects and decide on any action.**

Council received an update on the Section 106 funding project. It was noted that an application for the current grant round was not submitted due to time constraints and concerns over post-award conditions that could create future complications. A

Chairman.......... Date..........<sup>2</sup>

response is awaited from the site owners regarding a potential financial contribution, and contact was made earlier in the week to follow this up.

In addition, informal discussions have taken place with local businesses, who have shown a willingness in principle to contribute towards the project. Additional grant opportunities have also been identified, which can be explored without the same time pressures. The tennis club, a key stakeholder, has confirmed that there is no immediate urgency from their side.

Cllr M. Hughes had also contacted the planning team to request a meeting to discuss how to progress the play park plans and reinforce the community benefit and previous public commitments. A written response is still awaited. Further collaborative work on the funding and planning will resume once key members return from work commitments. No formal action was agreed at this stage, but the matter will be kept under review.

**1505/304 To receive an update on the Ash Tree and decide on any action to be taken.**

Council received an update regarding the Ash Tree and considered the quotations obtained for the necessary works. Following discussion, it was proposed by Cllr M. Thomas and seconded by Cllr H. Osborn that J.V Trees be appointed to carry out the work. The motion was agreed.

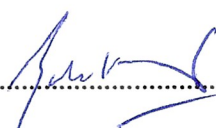
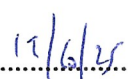
**ACTION** – The Clerk will contact the selected contractor to make the necessary arrangements.

**1505/305 To receive an update on the trees in the car park.**

As discussed at the April meeting, Mr Williams (Vale of Glamorgan Council) provided a plan outlining Tree Preservation Orders (TPOs) and conservation area boundaries relevant to the site. He advised that, if the trees are subject to a TPO, a formal application must be made before any works can proceed. If the trees are only within a conservation area, notification must be given but no formal application is required.

Following the meeting, Cllr M. Thomas confirmed that the trees in question are subject to a TPO. It was therefore agreed that the Clerk will submit the necessary application to the Vale of Glamorgan Council to seek permission for the proposed works.

**ACTIONS** – The clerk will submit the application. Clerk will also write to the owners of the property asking for suggestions to mitigate the damage being caused by the roots.

Chairman.......... Date.......... 3



**1505/306 To discuss the suggestion of a speed limit in Llancarfan and any action to be taken.**

The Council discussed the suggestion of implementing a new speed limit in the village. At present, the Vale of Glamorgan Council has confirmed they will not be reviewing speed limits in Llancarfan. A review of the Setting Local Speed Limits policy document is scheduled for late 2025 to early 2026; however, no funding is currently available for specific speed limit reviews in the interim.

The Vale Council recommends that residents and visitors drive with caution through the village. They also encourage anyone witnessing inconsiderate or dangerous driving to report the incident directly to the police.

**ACTION** – The council will encourage residents to report incidents of inconsiderate driving to both the police and LCC.

**1505/307 To receive an update on the bank account transfer to Unity.**

The online application has been completed and the paperwork printed out to be signed by the signatories. Once all the outstanding cheques have cleared, the bank account can be changed over.

**1505/308 Committee Reports - Road Matters Committee; Planning Committee: Planning Applications / Approvals /Complaints. Burial Ground Committee; Finance Committee.**

Road Matters Committee

The route through Moulton is not being gritted despite being a school bus route. When asked about it, the Vale of Glamorgan council informed Cllr G Kemp that bus drivers have to undertake dynamic risk assessments whilst driving to assess the route.


Cllr M Thomas reported that the white line at the bottom of Pancross hill is no longer visible and vehicles are not stopping.

**ACTION** – Cllr G Kemp to raise with the Vale of Glamorgan council.

Planning Committee

**Withdrawn Application:**

2025/00411/FUL Field adjacent to Garnllwyd Barns, Llancarfan  
Erection of a domestic scale polytunnel.

Chairman  Date 12/6/25 4

**Application awaiting decision:**

2025/00047/FUL New House at Trevithyn Farm, Llancarfan

Proposed Car Port Link, between Existing dwelling and double garage, which will provide a sheltered structure for the occupants' use.

**Quarry Application Update:**

- The Planning Committee did not submit any comments on the quarry application last year.
- The current matter is not a new planning application; it is a ROMP (Review of Old Mineral Permissions) update.
- The update is likely to be granted, subject to 34 conditions.
- One of the key changes may involve a review of the quarry's opening times.
- The Llantrithyd Residents Association would like to be assured that the conditions will be met as it has a big impact on residents and the A48 with a lot of increased activity.
- Jane Hutt and Alun Cairns have both written on behalf of the residents.
- There is an enforcement issue regarding the five bar gate that now needs planning permission.

**ACTION** – Councillors are asked to report any potential issues to Cllr H. Osborn, providing photographic evidence where possible to support their observations.

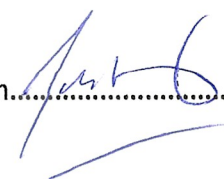
Finance Committee

There has not been a meeting. It was noted that the council will have a full audit this year.

Burial Committee

There has not been a meeting.

Following a request from the Church Committee, the Clerk instructed the grounds maintenance contractors to delay grass cutting in the burial ground until after the annual Lifepath event for schools, which took place on 10th June. However, the grass is scheduled to be cut before the wedding on 21st June to ensure the area is presentable.

Chairman.......... Date.....17/1/25.....<sup>5</sup>

The Chair received an email from a family, via the Vicar, concerning concerns about overhanging branches potentially causing damage to graves.

Cllr J. Scott-Quelch responded directly to the family, confirming that:

- The graves in question had been inspected and were free from overhanging branches.
- All memorials had been recently checked by a qualified professional and found to be in good condition.
- The family were satisfied with the response, and no further action is required at this time.

#### Community Engagement and Future Generations Committee

The newsletter is nearly ready to be distributed.

#### 1505/309 **Payments, Receipts, and Bank Balances.**

CURRENT ACCOUNT OPENING BALANCE 15th May 2025				£25,989.59
Cheques paid		200290	£	150.00
		200289	£	150.00
		200295	£	100.00
		100825	£	294.00
	Printer	100832	£	109.99
	Expenses March 2025	100830	£	43.34
	Wages March 2025	100829	£	477.35
			£	1,324.68
Cheques not yet cashed	Treecare	100825	£	294.00
			£	294.00
Receipts	Precept		£	5,714.00
			£	5,714.00
Cheques written	Wages April 2025		£	477.35
	Expenses April 2025		£	43.34
	HMRC April 2025		£	95.40
	Edenvale		£	666.66
			£	1,282.75
Expected Receipts				
Expected				£24,412.84

#### 1505/310 **Correspondence.**

##### Invitation – Opening of Garnllwyd Barn

Dr Isabel Graham, on behalf of the Trustees and staff at Elidyr Communities Trust, invited the Council to attend the opening of Garnllwyd Barn on Friday, 13th June 2025.

Chairman..... Date..... 6

**ACTION** – The Clerk to respond confirming attendance by Cllr J. Scott-Quelch and Cllr T. Bluff-Higgins.

**1505/311 Reports from Representatives, and the Clerk.**

Airport Consultative Committee – Cllr J Scott-Quelch

The meeting was postponed until June.

Southpoint Governors – Cllr H Farnell

There has not been a meeting.

One Voice Wales – Cllr H Farnell.

The meeting was postponed.

VoG Community Liaison Committee – Cllr H Osborn

There has not been a meeting.

Tarmac – Cllr T Bluff-Higgins

There has not been a meeting.

**1505/312 Items for consideration for next month's Agenda.**

- Review of business operations
- Community grant applications

Chairman..... Date.....<sup>7</sup>