

LLANCARFAN COMMUNITY COUNCIL CYNGOR CYMUNED LLANCARFAN



MINUTES OF THE HYBRID MONTHLY MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD IN THE VILLAGE HALL LLANCARFAN AND VIA VIDEO CONFERENCING ON ZOOM AT 7.30PM, 20th MARCH 2025

PRESENT Councillors: Cllr T Bluff-Higgins, Cllr G Kemp, Cllr M Hughes, Cllr A Rees (online),
Cllr M Thomas, and Cllr K Kemp.

Visitors

Apologies Cllr J Scott-Quelch, Cllr H Farnell, Cllr H Osborn.

In attendance

2003/234 To receive declarations of personal and personal/prejudicial interests.
None received.

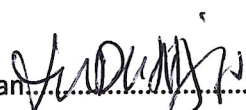
2003/235 To receive apologies for absence.
Apologies were received and accepted from Cllr J Scott-Quelch, Cllr H Farnell, Cllr H Osborn.

2003/236 To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).
There were none.

2003/237 To receive and discuss any public questions or comments.
There were none.

2003/238 To receive the police report from PC Stuart Elson.
PC Elson was not present.

Chairman

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2003/239 To receive an update on the former Llancafarn School site development.

Joe Ayoubkhani from Highlight Planning provided the clerk with the following update:

We have been informed by the planning officer that the planning permission and conservation area consent should be issued shortly. I have attached the layout plan which will form the basis of the permission for info. I will let you know once the permission has been received.

Once permission is received there will be a number of conditions that require discharging prior to works commencing. We will be dealing with these as soon as possible with the aim that works start in the spring.

ACTION – Mr Ayoubkhani to be invited to a meeting regarding any potential Section 106 Funding.

2003/240 To approve the minutes of the previous Council meeting of 20th February 2025.

The minutes of the previous meeting on 20th February 2025 were approved. Proposed by KK and seconded by GK.

2003/241 To discuss any matters arising from the minutes that are not agenda items.

Following the issues with the banking access, the Clerk sought information regarding other online accounts that other town and community council used. The Unity Bank came highly recommended and information regarding their services were shared with the council prior to the meeting. It was agreed that the move to Unity should be made.

ACTION – The clerk to start the transfer to Unity.

2003/242 To receive an update on the co-option vacancy.

The announcement has been uploaded on the website and on all four noticeboards. The closing date for applications is Friday 11th April so that the applications can be discussed at the April meeting on 17th and then the co-opted member can start at the May annual meeting.

2003/243 To receive an update on the implementation of the grant policy.

The Finance Committee proposed that the Council adopt the new Grant Policy. After discussion, it was approved by the Council, proposed by KK, seconded by MT and agreed by all.

2003/244 To receive an update on the Section 106 funding projects and decide on any action.

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Cllr M Hughes has collected two quotes, one for play equipment on the pétanque court and another potentially utilising both the pétanque court and the tennis court. The options were discussed.

ACTION – The item to remain on agenda whilst further quotes are sought.

2003/245 **To receive an update on the Ash Tree and decide on any action to be taken.**

ACTION – The clerk to continue seeking quotes.

2003/246 **To receive an update on the trees in the car park.**

ACTION – To be discussed at the next meeting.

2003/247 **To discuss the suggestion of a speed limit in Llanccarfan and any action to be taken.**

Cllr G Kemp has raised the issue with the Vale of Glamorgan Council and has received an acknowledgement and is awaiting a response.

ACTION – To be discussed at the next meeting.

2003/248 **Committee Reports - Road Matters Committee; Planning Committee: Planning Applications / Approvals / Complaints. Burial Ground Committee; Finance Committee.**

Road Matters Committee

Cllr G Kemp has contacted the Vale of Glamorgan Council regarding the state of the Moulton Road school bus route and is awaiting a response.

Planning Committee

New Applications:

2025/00151/FUL Ty Uchaf Farm, Llantrithyd
Farm Yard Manure Store

Approved:

2024/01161/FUL Ty Mawr, Llanbethery
New detached garage to rear of property.

Finance Committee

A meeting took place this evening prior to the full council. The grants policy, the bank accounts and the fixed asset list were discussed.

Chairman.......... Date.....17/4/25³.....

Burial Committee

There has not been a meeting.

Community Engagement and Future Generations Committee

The newsletter can be sent out by the middle of April.

2003/249 **Payments, Receipts, and Bank Balances.**

Cheques written	Wages February 2025	100826	£	381.84
	Expenses February 2025	100827	£	56.54
	HMRC February 2025	100828	£	95.40
			£	533.78

2003/250 **Correspondence.**

A request for a stone memorial bench in the burial ground was received. Previous discussions have established that stone benches may be installed, provided they are securely fixed to the existing stone base.

ACTION – The request will be forwarded to the Chair of the Burial Committee for further review.

2003/251 **Reports from Representatives, and the Clerk.**

Airport Consultative Committee – Cllr J Scott-Quelch

Cllr J Scott-Quelch is not present.

Southpoint Governors – Cllr H Farnell

Cllr H Farnell is not present.

One Voice Wales – Cllr H Farnell.

Cllr H Farnell is not present.

VoG Community Liaison Committee – Cllr H Osborn

Cllr H Osborn is not present.

2003/252 **Items for consideration for next month's Agenda.**

Purchase of a new printer.

Chairman.....*W. B. Higgs*.....Date.....17/4/25⁴.....