

LLANCARFAN COMMUNITY COUNCIL CYNGOR CYMUNED LLANCARFAN



MINUTES OF THE HYBRID MONTHLY MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD IN THE VILLAGE HALL LLANCARFAN AND VIA VIDEO CONFERENCING ON ZOOM AT 7.30PM, 16th JANUARY 2025

Present: Councillors: Cllr T Bluff-Higgins, Cllr H Farnell, Cllr J Scott-Quelch, Cllr G Kemp, Cllr J John, Cllr H Osborn, and Cllr K Kemp.

Visitors:

Apologies: Cllr M Hughes and Cllr A Rees

In attendance:

1601/196 To receive declarations of personal and personal/prejudicial interests.

Cllr G Kemp declared an interest in item 1601/210 Correspondence, as a member of the St Nicholas Church in Wales Primary School Governing Body.

1601/197 To receive apologies for absence.

Apologies were received and accepted from Cllr M Hughes, and Cllr A Rees.

1601/198 To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).

There are none.

1601/199 To receive the police report from PC Stuart Elson.

There was no report.

1601/200 To receive an update on the former Llancafarn School site development.

Joe Ayoubkhani, the director of Highlight Planning sent his apologies as he had to attend a Planning Meeting elsewhere. In his absence, he sent an update.

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We have been informed by the planning officer that the planning permission and conservation area consent should be issued shortly. I have attached the layout plan which will form the basis of the permission for info. I will let you know once the permission has been received.

Once permission is received there will be a number of conditions that require discharging prior to works commencing. We will be dealing with these as soon as possible with the aim that works start in the spring.

1601/201 To approve the minutes of the previous Council meeting of 19th December 2024.

The Minutes of the previous meeting on 19th December 2024 were approved.

Proposed by HO and seconded by HF.

1601/202 To discuss any matters arising from the minutes that are not agenda items.

There were none.

1601/203 To receive an update on the Ash Tree quotes and decide on any action.

James Pinder from Treecare Consulting is going to inspect the Ash tree on 21st January 2025. The report will be discussed at the February meeting.


1601/204 To consider the draft grant policy and associated documents.

The Finance Committee has not yet met to discuss the policy; however, the annual grant amount has been discussed and RESOLVED to be £1,500 per year, proposed by Cllr G Kemp, seconded by Cllr J Scott-Quelch and agreed by all. The grant system will operate on an agreed date, with the council welcoming applications for a set period. Applications will then be reviewed, and grants awarded up to a total value of £1,500. The grant policy will be updated to reflect these changes.

1601/205 To receive an update on the potential use of Section 106 funding and decide on any action.

Cllr M Hughes has reached out to several playground suppliers with a view to meet in the coming week - these are no obligation, with a view to receive budgetary quotes for design, implementation and ongoing management / maintenance so a business case can be put together. This is purely exploratory at this stage. Companies contacted:

- ESP Play
- Dragon Play
- Adventure Playgrounds Wales

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- Pentagon Play

Cllr M Hughes is hoping to have further updates in the next two meetings.

1601/206 To discuss the contract for the Burial Ground Maintenance.

The clerk is actively seeking additional quotes for the contract.

The clerk has been in contact with Robert Robbins, the Community Payback Operations Manager for Cardiff and Vale Probation Service. Mr Robbins would be happy to meet with the council to discuss any project that we would like help with.

ACTION – Clerk to arrange a meeting with Mr Robbins and Councillors.

1601/207 To receive an update on the trees in the car park.

The clerk has drafted a letter to the residents making them aware of the situation and asking for action to be taken to prevent further damage and potential accidents.

1601/208 Committee Reports - Road Matters Committee; Planning Committee: Planning Applications / Approvals /Complaints. Burial Ground Committee; Finance Committee.

Road Matters Committee

There has been a significant amount of mess on the road from the quarry, and highway maintenance officers have been informed. Their response indicated that the full-time road sweeper was off at the time of the complaint but has since returned, leading to some improvement. However, residents have reported that the road remains in a dreadful state, worse than it was before Christmas, with six large lorries parked in the lay-by and the road heavily covered in mud.

ACTION: Councillor T Bluff-Higgins will pass residents' complaints to Councillor G Kemp, who will escalate the issue to the Vale Council.

Planning Committee


New Applications:

No new applications received.

Approved:

2024/01054/FUL Middle Hill, Llancarfan

Retrospective application to retain two stable blocks and a storage container for agricultural and equine purposes.

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2024/00498/FUL Secret Garden, Llanbethery

Increase in height of the existing boundary wall with timber gate. The installation of a lightweight timber frame garden structure to the rear including boundary wall material remedial works.

Declined:

No applications declined.

Finance Committee

The Finance Committee did not meet as it was not quorate.


Burial Committee

The Burial Committee has not met.

1601/209 Payments, Receipts, and Bank Balances.

CURRENT ACCOUNT OPENING BALANCE 16th JANUARY 2025			£23,774.32
Cheques paid	Wages October 2024	£	459.50
	Expenses October 2024	£	43.49
	Wages November 2024	£	381.84
	Expenses November 2024	£	56.33
		£	941.16
Cheques not yet cashed	HMRC August 2024	£	92.00
	HMRC June 2024	£	92.00
	Defib grant - Llanbethery	£	100.00
	Hall hire for year May 2024 - April 2025	£	110.00
	HMRC October 2024	£	142.20
	Llancarfan tree grant	£	150.00
	Llantrithyd tree grant	£	150.00
	Llancadle tree grant	£	150.00
	Llanbethery tree grant	£	150.00
	Royal British Legion - Wreath plus donation	£	35.00
		£	1,171.20
Receipts	Precept	£	4,986.00
		£	4,986.00
Cheques written	Wages December 2024		477.15
	Exepnses December 2024		43.34
		£	520.49
Expected Receipts			
Expected balance as on 20th February 2025			£22,082.63

1601/210 To receive the recommendation from the Finance committee and agree the precept for 2025/2026.

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Following a discussion, it was RESOLVED that the precept to be requested for the year 2025/2026 would be £17,143, proposed by Cllr K Kemp, seconded by Cllr H Osborn, and agreed by all

ACTION – The clerk to inform the Vale Council.

1601/210 Correspondence.

Ceri Hunt, Chair of Governors at St Nicholas Church in Wales primary school, has written to invite Llanccarfan Community Council to nominate a candidate for the position of Minor Authority Representative (MAR) governor. This role will be available from February 2025. The governing body comprises representatives from various community sectors and is committed to delivering positive outcomes for the school. Nominations, including candidate details and relevant experience, are requested by 31st January.

Mr P Higgins expressed concern regarding his unsuccessful application to join the Council for the Llantrithyd ward, pointing out that the successful candidate neither lives in nor appears to be known in Llantrithyd. He questioned why a candidate from Llanccarfan was considered when the vacancy was specifically for the Llantrithyd ward. The Clerk responded by outlining the eligibility criteria and the co-option process as per the Local Government (Wales) Measure 2011. It was clarified that while a connection to the community is generally expected, there is no strict legal requirement for the co-opted member to reside in the specific ward, provided they meet one of the eligibility criteria. All applications received met these criteria and were therefore presented to the council for consideration.

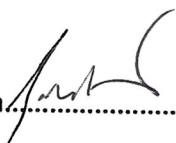
A request was made to the Clerk to upload the Community Council minutes to the website, as it was not up to date at the time the email was written, and to restart sending the agenda and minutes to residents who had previously received them. The clerk reassured the council that the website had now been updated, and the monthly email will start going to residents again.

1601/211 Reports from Representatives, and the Clerk.

Airport Consultative Committee – Cllr J Scott-Quelch

The meeting that was arranged was not quorate and did not proceed.

Southpoint Governors – Cllr H Farnell

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Due to the previous chair's resignation, the governing body now has two new interim co-chairs sharing the role for the remainder of the academic year.

One Voice Wales – Cllr H Farnell


There has not been a meeting. The next meeting is scheduled for 27th January 2025.

VoG Community Liaison Committee – Cllr H Osborn

There has not been a meeting.

1601/212 Items for consideration for next month's Agenda.

There were no new items requested.

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