

LLANCARFAN COMMUNITY COUNCIL

CYNGOR CYMUNED LLANCARFAN



You are summoned to the hybrid **Finance Committee Meeting of Llancarfan Community Council** to be held in **Village Hall, Llancarfan** and virtually via Zoom on 17th September 2026 at 6:45pm

Attendees: Cllr G Kemp, Cllr G Dunsford, Cllr T Bluff-Higgins, Cllr M Thomas, Cllr M Hughes
and Mrs J Western (Clerk)

AGENDA

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| FC1709/050 | Apologies for Absence
To receive apologies for absence. |
| FC1709/051 | Declarations of Interest
To receive declarations of interest under the Council's Code of Conduct. |
| FC1709/052 | Minutes of the Previous Meeting
To agree the minutes of the meeting. |
| FC1709/053 | Review of Bank Statements
To review the latest bank statements. |
| FC1709/054 | Review of Cashbook and Bank Reconciliation
To review the cashbook and bank reconciliation for the period ending 31 August 2026. |
| FC1709/055 | Budget Monitoring Report
To receive and note the budget monitoring report. |
| FC1709/056 | Adoption of the Updated NALC Clerk/RFO Contract
To formally adopt the NALC Model Contract of Employment (July 2026), with the accompanying Clerk Summary Sheet. |
| FC1709/057 | Pay Award 2026/27 – SCP Uplift
To approve the SCP 16 uplift from 1 April 2026. |
| FC1709/058 | Clerk Back Pay Calculation
To approve the Clerk's back pay of £94.08 owed from 1 April 2026. |
| FC1709/059 | Clerk Salary Payment Method
To approve moving the Clerk to annualised pay, paid in 12 equal monthly instalments. |
| FC1709/060 | Clerk Overtime Log and TOIL Decision
To confirm overtime payments for future additional hours only, subject to prior approval, and note that TOIL is not recommended due to the Clerk being the sole employee. |
| FC1709/061 | Any Urgent Financial Matters
To consider any urgent financial matters. |

JMWestern..... Clerk/Clerc 11th September 2026

The Press and Public are invited to attend the Council Meetings
The meeting I.D. and password should you wish to attend the meeting can be obtained by contacting the Clerk.
Email: llancarfanc@gmail.com