

St Cadoc's BURIAL GROUND

RULES AND REGULATIONS

Part 1 - Burials

1. Notice of Burial is to be given to the Clerk to the Council, on forms provided for that purpose, at least six clear days before the intended burial, exclusive of Sunday - emergencies excepted.
2. The Certificate of the Death of the person to be buried, or the Coroner's Certificate (when an inquest has been held), must be delivered to the Clerk to the Council at such burial. The Funeral Director or other person having charge of any funeral is required to arrange with the officiating minister, or authorised person, to be present to perform any religious service thereat.
3. All fees and charges are to be paid to the Clerk to the Council at the time the notice is given.
4. Allocation of burial plots and cremation plots will be strictly in numeric order as far as is practicable and will be issued by the Clerk.
5. No burial plots or cremation plots may be purchased in advance, this shall apply to the whole of the Burial Ground.
6. No burial shall take place before 10 a.m. or after 4 p.m. The attendance of the officiating minister must be arranged for by the person undertaking the funeral. No burials may take place on Sundays, Christmas Day, Good Friday or on Bank or other Public Holidays.
7. The time named for a funeral must be that of arrival at the Burial Ground. The attendance of the officiating minister must be arranged for by the person undertaking the funeral.
8. The opening, or re-opening, and subsequent closing of any grave is the responsibility of the Funeral Director. All other work must be done by or at the expense of the person requiring the same, in accordance with the directions of the Council.
9. When any grave is re-opened for the purposes of making another burial therein, no person shall disturb any human remains interred therein or remove there from any soil, which is offensive.
10. After interment no body shall be removed unless there has been produced to the Clerk the faculty or license required by law from the Ministry of Justice.
11. Plots purchased for normal interments shall be 7 feet by 3 feet (2.14m X 0.9m).

12. All graves for a single interment shall be dug to a minimum depth of 5 feet 6 inches (1.68m). All graves for a double interment shall be dug to a minimum depth of 7 feet (2.13m). The Clerk must be advised once the grave has been completed to enable inspection of depth of grave.
13. No coffin shall be buried in any grave within 3 feet (0.9m) of the ordinary level of the ground.
14. Plots purchased for the interment of Cremated Remains shall be 2 feet by 2 feet (0.61m x 0.61m) in area (for up to 3 urns) and dug to a standard depth of 2 feet (0.61m).
15. The scattering of cremated remains over graves is not permitted in the Cemetery.
16. The purchasers of graves or cremation plots shall not dispose of their rights without the consent of the Council, and every transfer shall be made by the Council at the expense of the applicant.
17. On the transfer of the ownership of a grave or cremation plot (owing to death or otherwise), such transfer must be registered, and the deed produced for endorsement before the grave can be re-opened or the stone repaired, etc. A fee may be charged for registering the transfer and endorsing the deed.
18. Prior to any second or subsequent interment in a purchased plot the written consent of the owner or his representatives must be obtained and left at the Office of the Clerk to the Council with the notice of burial.
19. The owner of any purchased ground shall not be permitted to transfer the right of burial in the same way to any person, other than relations by blood or marriage, without the consent of the Council; and any person establishing a claim to a grave space by heirship or otherwise will be furnished, if required, with a certificate of proprietorship on application to the Clerk, and on payment of the fee chargeable for a grant.
20. A plan of the Burial Ground, showing the situation of each grave, with the Register of Burials, is kept by the Clerk to the Council. Searches may be made, and certified extract obtained on payment of the stipulated fees.
21. A register of graves is kept by the Clerk to the Council in which the name and age of the person buried in each grave and the date of each interment is duly registered.
22. The Council reserves the right to take action in respect of any dangerous or unsafe articles or materials from any grave or cremation plot at its discretion.
23. All tributes left in the burial ground are to be of flowers and / or foliage with the exception of poppy and Christmas wreaths placed at the appropriate time of the year.

24. Wooden crosses are deemed temporary and will be permitted subject to them being removed from the Burial Ground following a period of 12 months, or at the discretion of the Council.
25. In all cases and within a period of no more than 12 months the surface of the grave space will be finally levelled and turfed or seeded with the planting of shrubs not permitted.

Part 2 – Memorials

1. No monument or head stone shall be erected over a grave that has not been purchased.
2. Each monument or headstone must have engraved on it the number of the grave, at the expense of those who erect it.
3. All monuments, gravestones and inscriptions are to be subject to the approval of the Council. A copy of every inscription proposed to be placed on a monument or headstone and previous to erection a drawing showing the form and dimensions of every monument and headstone proposed to be erected must be left with the Clerk to the Council along with the application for permission to erect for approval; and the charges for such erection paid thereon upon the permission of the Council for the erection of the same being given, and before the work is commenced. The permitted size of headstones will normally not exceed 610mm width by 900mm high (above foundation). Monuments shall be supplied and erected by a recognised firm of Monumental Masons who will be responsible for completing the necessary forms, drawings and payment of fees as required by the Council. Headstone shall be erected by a member of the National Association of Memorial masons (NAMM) or The British Register of Accredited memorial Masons (BRAMM).
4. All graves must be made under the direction of the Council and all monuments and headstones must be subject to the Council's inspection. Monuments and headstones shall be constructed of marble, granite, portland stone or similar materials. No ornamentation in cement or any other composition, or any erection plastered on the surface with any composition, can be permitted.
5. All monuments and headstones must be of the best materials and are to be kept in repair and proper order and condition by the owners, except a special agreement be made with the Council; and if not repaired and put in order and condition after due notice, may be removed by order of the Council. If no such owner or his or her representatives can be found to whom such notice can be given, then, after advertisement in a local newspaper, the right of such grave shall revert to the Council to be dealt with as they may deem fit.

6. The erection of all monuments and headstones once commenced must be completed as soon as possible. No hewing or dressing of stones shall be permitted in the Burial Ground and no stone, trolley or vehicle shall be permitted in the Burial Ground longer than reasonably necessary for loading or unloading. All damage done, including damage to turf by any trolley, vehicle or other machinery entering the Burial Ground shall be made good at the cost of the person committing the same.
7. On cremation plots all memorial stones will be flat stones, 610mm x 457mm, erected in a horizontal plane with the upper surface flush with the ordinary level of the ground.
8. All headstones shall be placed at least 300mm from the boundary of any grave spaces at head and foot, and 150mm from such boundary on each side, as to leave a passageway between the graves.
9. All memorial placed in the Burial Ground are at the risk of the owner of the same, and the Council will not be responsible for any damage to such stones occasioned by storm, wind, subsidence, or any other cause

Part 3 – General Rules.

1. The Burial Ground is open to the public. All visitors will be expected to keep on the designated paths, and invariably to refrain from touching the stones or flowers, to observe perfect decorum in all respects and not cause distress or nuisance to other members of the public lawfully using the Burial Ground. Dogs must be kept on leads.
2. Smoking is strictly prohibited within the precincts of the Burial Ground.
3. Every person who shall destroy or damage any wall, building or fence belonging to this Burial Ground, or destroy or damage any tree or plant therein, or shall daub or disfigure any wall thereof, or wilfully destroy, damage or deface any inscription or gravestone, or do any other wilful damage, play at any game or sport, or discharge fire-arms (save a military funeral) in this Burial Ground, or wilfully and unlawfully disturb any persons assembled therein for the purpose of burying anybody therein, or commit any nuisance within the grounds, will be prosecuted according to law.
4. The Clerk has directions to have removed from the Burial Ground all persons infringing these Rules or otherwise misconducting themselves.
5. The Regulations of the Ministry of Housing and Local Government and the Secretary of State, under the Burial Acts shall be considered incorporated herewith, except where they differ to the explicit requirements of the Council.
6. The Council reserve to themselves the right from time to time to make any alterations in these Regulations which they may deem necessary or expedient.