

LLANCARFAN COMMUNITY COUNCIL CYNGOR CYMUNED LLANCARFAN



ANNUAL REPORT FOR THE YEAR 2025/26



Our Mission Statement

The Llancarf Community Council is the grass roots of local democracy and seeks to represent the wishes of the local community in an open, transparent, and accessible manner. The Council works with and liaises with other agencies and community groups for the benefit of all, seeking to meet local needs and enhance the community whilst preserving the identity and environment of the area.

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Introduction

During the 2025/26 year, the Council continued to serve the residents of the Llancarfan and Llantrithyd wards, which also include the villages and hamlets of Llanbethery, Llancadle, and Moulton. The councillors who served during this period were:

Councillor Tim Bluff-Higgins (Chair)
Councillor Gordon Kemp (Vice-Chair)
Councillor Alex Rees
Councillor Katherine Kemp
Councillor Joann Scott-Quelch
Councillor Martyn Hughes
Councillor Hannah Farnell
Councillor Hannah Osborn
Councillor Melinda Thomas
Councillor Gary Dunsford

The Council has a few standing Committees and a Working Party and councillors are appointed to serve on some of these. The standing committees are:

- Burial Committee
- Planning Committee
- Finance Committee
- Road Matters Committee
- Community Engagement & Future Generations Working Party

Membership of the Committees and contact details of councillors is available on the following web-link:

[Home - Llancarfan Community Council \(llancarfan-cc.org.uk\)](http://llancarfan-cc.org.uk)

Representatives of the Community Council sit on a number of 'outside bodies'.

- Airport Consultative Committee – Cllr J Scott-Quelch
- Tarmac Community Liaison Committee – Cllr G Dunsford
- One Voice Wales – Cllr H Farnell
- Llancarfan School Governor – Cllr H Farnell
- Vale of Glamorgan Community Liaison Committee - Cllr H Osborn

The main contact for all council business is Joanne Western, Clerk to the Council:
9 Somerset Road, Barry, Vale of Glamorgan, CF62 8BL, llancarfancc@gmail.com

Town and Community Councils Elections are held every five years with the last Election taking place on Thursday 5th May 2022.

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The Community Council meets monthly on the third Thursday, except in August. The meetings are conducted in a hybrid format, with in-person attendance in the meeting room on the first floor of Llancarfan Community Hall and virtual attendance via Zoom.

Financial Information

The Community Council's income comes from a precept, a portion of the Council Tax paid by each household and collected by the Vale of Glamorgan Council. This precept is distributed to the Community Council in three instalments, in April, August, and December. The Council's expenses include the Clerk's salary, insurance, a subscription to One Voice Wales, and other items. Additionally, all councillors waived their annual allowance of:

- £156 per year towards household expenses (e.g. heating, power, broadband).
- £52 per year for office consumables.

Income and expenditure in the financial year which ended on 31 March 2026 is summarised as follows:

Total income: £17,408

Total expenditure: £12,059

Year-end balance: £26,588

The value of fixed assets of the Council are £13,146.64

Relationship with South Wales Police

PC Stuart Elson, a representative of South Wales Police attended monthly meetings when he was able and provided updates on crime incidents in the area. This information is a valuable resource that can be shared with residents to raise awareness of potential concerns and provide warnings about current criminal activities in the local area.

Any concerns can be reported in two ways, either through South Wales Listens [Home Page - South Wales Listens](#) or by calling 101. This will go directly to your PCSO.

Key Achievements during 2025/26.

Fox and Hound Pub Update

The Council continued to engage with the new owner as refurbishment and community-focused improvements progressed, supporting efforts to re-establish the pub as a key village hub.

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Llancarfan Primary School Site

The Council monitored the development's ongoing phases, maintaining dialogue with the Vale of Glamorgan Council regarding Section 106 contributions and ensuring local needs remain represented.

Burial Ground Maintenance

Following the 2024/25 memorial safety inspection, the Council implemented recommended actions and continued routine maintenance to ensure the site remains safe, respectful, and well-managed.

Grants Policy – First Full Year of Operation

2025/26 marked the first full year of the Council's new Grants Policy. The Council awarded funding to support community initiatives including:

- Christmas tree provision
- Defibrillator maintenance
- Small-scale community projects and events

The £1,500 annual fund continues to strengthen local engagement and support resident-led improvements.

Community Engagement

The Council continued to strengthen its relationship with residents through regular communication, updates on local developments, and opportunities for community involvement.

A key highlight of the year was the successful community litter pick held in May 2026. The event was well attended by residents from across the wards, with volunteers collecting a significant amount of litter from roadsides, verges, and public spaces. The Council arranged the event and loaned all equipment from Barry Town Council, ensuring volunteers had safe and appropriate tools for the day. The collected waste was then removed through the appropriate disposal channels.

The event not only improved the appearance of the local area but also fostered a strong sense of community spirit and shared responsibility for the environment. The Council extends its thanks to all who participated and helped make the day a success.

Assets managed by the Council

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The Council also manages a range of fixed assets including noticeboards, IT equipment, fencing, heritage items, and land interests as recorded in the Asset Register.

The Chairman's Report

I would like to begin by expressing my sincere thanks to Jo, our Clerk, for her help and support throughout the year. Her work continues to be invaluable to the Council. I also wish to thank the Vice Chair, Cllr Gordon Kemp, for stepping in on numerous occasions to chair meetings. My thanks go to both of them.

This has been a difficult year for me personally, and I have not been able to give as much time as I would have liked. Despite this, I am pleased that we have continued to make progress, particularly in developing our grants process, which is now working well. We received several interesting applications last year, and I am grateful to the committee chairs and members who have worked hard across all areas of Council business, as well as to our representatives on external groups.

My thanks also go to Cllr Gary Dunsford for taking over as the Council's representative on the Tarmac Community Liaison Committee.

Looking ahead, my biggest concern for the future is the diminishing number of councillors from May 2027. This reduction will place additional pressure on councillors' time, and I am aware that some members will not be standing again in the next elections. However, I am hopeful that, as we have always done, we will manage to navigate these challenges and continue to serve the community effectively.

I would also like to thank those who regularly give up their time to support the Council's work. PC Stuart Elson has continued to be a useful point of contact for us, and Cllr Ian Perry has assisted on several occasions, including with matters relating to the residents' committee and the quarry.

Thank you.

Cllr Tim Bluff-Higgins