

# LLANCARFAN COMMUNITY COUNCIL

## CYNGOR CYMUNED LLANCARFAN



### MINUTES OF THE MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD VIA VIDEO CONFERENCING ON ZOOM AT 7.30PM 17<sup>th</sup> FEBRUARY 2022

<b>PRESENT</b>	Councillors: Cllr K Kemp, Cllr T Thomas, Cllr A Rees, Cllr J Lott, Cllr M Hughes, Cllr J Scott-Quelch, Cllr T Bluff-Higgins, Cllr P Bear and Cllr M Thomas.
<b>Visitors</b>	Cllr G Kemp
<b>Apologies</b>	Cllr J Angell
<b>In attendance</b>	Mrs J Western – Clerk

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- 1702/649 To Receive Apologies for Absence**  
There were apologies received and accepted from Cllr J Angell.
- 1702/650 To receive any declarations of interest**  
There were no declarations of interest.
- 1702/651 To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2)**  
There were none.
- 1702/652 To receive the report from PCSO**  
No report has been received.
- 1702/653 To approve the minutes of the previous Council meeting of ...**  
The minutes of meeting of 20<sup>th</sup> January 2022 were **Approved** – Proposed by Cllr J Scott-Quelch and seconded by Cllr A Rees.
- 1702/654 To discuss any matters arising from the minutes that are not agenda items**  
There were no matters arising from the minutes.
- 1702/655 To discuss and decide on a contractor for the Riverbank wall and footpath maintenance**  
ACTION - Cllr M Hughes to inform NRW on the work that the LLC would like to carry out on the riverbank wall.

It was RESOLVED that NJ Hughes Construction will carry out the work on behalf of the LCC and that Cllr M Hughes will engage with the company to proceed with the work once NRW has been informed.

The council would like to install a wooden fence as a barrier in the carpark and also construct some form of barrier in an area by the corner of the church. Cllr M Hughes will try and source two further quotes and the clerk will investigate the procedure with regard to the health and safety aspect.

ACTION – The footpath and barriers will stay on the agenda for next month.

**1702/656 To discuss the NantCarfan Catchment Project to include areas of water run-off identified by residents.**

This is now entirely in the hands of NRW and landowners working with them on a voluntary basis. Cllr M Thomas is staying in contact with Scott Hand and will continue to ask him about the progress.

RESOLVED – This item can now be taken off agenda.

**1702/657 To discuss the LCC risk assessments and policies.**

Cllr M Thomas has updated the risk assessment, but it needs further work to list every asset. System and financial procedures and the threat of a cyber-attack to be included.

Proposal to set up a working group was made by Cllr K Kemp and seconded by Cllr M Thomas and agreed by all. The working group will be made up of Cllr K Kemp, Cllr M Thomas, Cllr J Scott-Quelch and Cllr J Angel.

ACTION - A working party face-to-face meeting to take place in the village hall.

**1702/658 To discuss any plans for the Queens Platinum Jubilee.**

The clerk has received an email from Cllr Neil Moore regarding memorial tree to be planted in the area to extend the planted orchard at Porthkerry County Park, that has been dedicated to colleagues sadly lost due to coronavirus. It was suggested that this tree could be used for a dual purpose of a memorial for those who sadly lost their lives and to commemorate the Queens Platinum Jubilee.

There are plans for a party in Llanancarfan and a separate celebration in Llantrithyd which involves a bonfire night and a lunch on Sunday. Llancadle does not have any plans as yet.

ACTION - Cllr K Kemp and Cllr M Hughes to meet with Fran Valencia to discuss any party plans in Llanancarfan. To stay on the agenda.

**1702/659 To discuss and agree the new fees and charges for the Burial Ground.**

The map has not yet been prepared for the cremated remains plot.

The Burial committee has plans to insert the cremated remains plot once the map has been prepared.

The new fees and regulations that the Burial Committee recommended were shared with the Council prior to the meeting, it was RESOLVED to adopt the new fees and regulations, proposed by Cllr T Thomas, seconded Cllr A Rees and agreed by all.

**Committee updates****Road Matters Committee**

Cllr A Rees has not received an update from Nathan Thomas. It appears that a lot of Moulton potholes have been filled in but another large one has now appeared since. The hill coming down into Llancafarn from Walterston has potholes and ruts with subsidence.

ACTION - Cllr G Kemp to contact Miles Punter to ask for a site visit.

From Aberogwrn farm to A48, there are pull in areas which are dangerous. When large vehicles are coming towards you it is necessary to pull in and they are dangerous.

Coned off area potholes possibly by Vale of Glamorgan council.

ACTION - Cllr A Rees to follow up on pull ins.

The issue in Llancadle has still not been resolved. It is believed that it could be solved by digging a trench and put in a pipe. Nigel Ford is the landowner.

ACTION - Cllr G Kemp to speak to Miles Punter

ACTION – Cllr T Thomas and clerk to write to Nigel Ford, explaining the issue and asking if he has any objection having the work being done.

**Planning Committee**Applications approved

1. **2021/01599/FUL** Sycamore Cottage, Llanbethery, remodelling of an existing two storey house.
2. **2021/01591/FUL** The Manse, Llancadle, provision of additional car parking to the side of the property.
3. **2021/01144/FUL** Old Middle Hill, Walterston, Llancafarn, proposed extension to existing agricultural machinery unit.
4. **2021/001761/FUL** Woodlands, Broad Close Lane, Moulton, demolition of existing house and erection of a replacement house (resubmission of 2021/00933/FUL).

Applications submitted

5. **2022/00056/FUL** Ysgubor Ty To Maen, Llancafarn, demolition of existing conservatory and construction of rear single storey extension including replacement of all existing doors and windows – no comment made.
6. **2022/00192/FUL** The Vines, Llanbethery, variation of planning approval 2012/00776/FUL and 2017/00115/FUL to extend 5-year limit – no comment made.

Previous applications not yet determined

7. **2021/01379/FUL** The Quarries, Bonvilston.
8. **2021/00409/FUL** Garn Farm, St Hilary
9. **2021/01165/FUL** Land to the southeast of Pen Onn Farm
10. **2021/01728/FUL** Barn, Ty Canol Farm, Llantrithyd Road, Llantrithyd.

Other matters

11. **2022/00105/OBS** Land at Pen Onn Solar Farm, Llancafarn. Further to the presentation by David Evans to the Community Council a consultation has

now been issued to the relevant authorities requesting for scoping direction.  
An EIA Scoping Report has been issued.

#### **Burial Ground Committee**

The council was approached by the church architect who is concerned about the possible contamination from graves in the burial ground drainage after a consultation with NRW. The architect has asked for information on burials in that area. A meeting has been arranged for 22<sup>nd</sup> February with Cllr J Scott-Quelch, Cllr J Angell and the church architect.

#### **Community Engagement and Future Generations Committee**

The committee is concentrating on public rights of way. It was decided that adding useful links and biodiversity, recycling activities for the community to the website.

The new bridge between Pen Onn and Penmark has been finished and is very impressive.

It was felt that the committee would benefit from having a councillor from Llantrithyd to join and it was RESOLVED that Cllr A Rees would formally join the committee.

#### **Finance Committee**

##### Payments

Clerk Wages January 2022	£342.52
HMRC PAYE Clerk January 2022	£77.60

All payments were agreed by all. The cheques and audit to be signed by two signatories on the weekend.

##### Receipts

None.

##### Bank Balances

General Account opening statement balance as of 17 <sup>th</sup> February 2022	£24,180.82
General Account projected balance on 17 <sup>th</sup> March 2022	£23,423.70

#### **1702/661**

##### **Correspondence**

The email received from Cllr Neil Moore with the offer a memorial tree to plant as a way of 'extending' the planted orchard at Porthkerry County Park, that has been dedicated to colleagues sadly lost due to coronavirus was discussed in item 1702/658.

The clerk has received an email asking for information regarding a headstone in the Burial Ground. The clerk to meet with Cllr J Scott-Quelch to look through the records and in the burial ground for the headstone described.

#### **1702/662**

##### **Reports from Representatives, and the Clerk**

One Voice Wales - Cllr P Bear

The meeting took place on 24<sup>th</sup> January 2022.

There was a presentation from Rachel Carter on the local places of nature OVW

There is 100% funding from heritage fund available.

Looking for swift box sites on building up to a maximum of 5 meters.

Hybrid meetings and the costs involved was also discussed at length.

#### Airport Consultative Committee – Cllr J Scott-Quelch

There has not been a meeting.

#### Llancarfan School Governors – Cllr J Scott-Quelch

It was an historic day today, as it was the last day of Llancarfan School. It was moving and sad, as the children walked around the village with flags. All the historic documents were displayed in the school hall for visitors to look at. An arch was made by the teachers for the children to walk through. The LCC will be getting the documents, there are few more than we realised.

Cllr T Thomas and Barbara Muilshen shared their memories and stories, and the children were enthralled. It was very interesting to go back. When Cllr T Thomas attended the school, there was just over 50 pupils, and 30 of them were farmers sons/daughters. When asked today, only three pupils said that they lived in Llancarfan, the others travelled from Barry, Rhoose, St Athan and other areas.

Julia Lee Jones who was a parent, governor, and teacher at the school wrote a document called 'Reflections of Llancarfan School' which was shared with pupils, staff, parents, and governors. A hardcopy to be kept for the Council.

It was suggested that the historic documents and Julia Lee Jones's document should be put out during the Jubilee celebrations

ACTION – Cllr K Kemp to write a piece on the school for the newsletter.

#### Vale of Glamorgan Community Liaison Committee - Cllr A Rees

The meeting took place on 25<sup>th</sup> January 2022

Police matters: 1/10/21-31/12/21

- Crime down 6%.
- Reminder that e-scooters are not licensed to be used on any public roads, except under certain schemes and can be seized by the police.
- In rural VOG lamping is a significant crime and has increased over the last 4 months. There is a specific reporting system within the Rural Crime Team. Use South Wales Police Rural crimes.

Fire services: nil to report.

The Officer drew member's attention to paragraph 2.1 of the appended Cabinet report which summarised the changes relevant to the Vale of Glamorgan area as a result of the Order; in relation to the English and Welsh language names of the electoral wards (increased in number from 23 to 24), the area of the electoral wards and the corresponding number of members for each electoral ward.

#### **THE COUNTY BOROUGH OF THE VALE OF GLAMORGAN (ELECTORAL ARRANGEMENTS)**

It was noted that the revised electoral arrangements would come into force on 5th May 2022, in readiness for the 2022 Local Elections (when the number of Elected

Members for the Vale of Glamorgan would increase from 47 to 54), at which point the current electoral wards would be abolished.

Number of members in council electoral wards (54 in total) would change. Rhose to increase to 3; St Nicholas and Llancarfan 1 member (new electoral ward).

Polling station mini review: St Nicholas and Llancarfan would be in Peterstone church/community hall.

VOG Public service board

A presentation was made, and the following points were made by members of the CLC.

- Consultation engagement methods,
- Data to evidence an increase in farming industry growth,
- Data to evidence an active fishing industry in the area,
- No mention of the location and availability of doctor surgeries in certain areas of the Vale within the Assessment findings,
- Not all areas of the Vale considered as a flood risk being mentioned within the Assessment findings,
- No mention of the lack of allotments available within the area,
- Planning development being approved and built on green spaces within the Vale of Glamorgan despite the Assessment suggesting there was a shortage of green open spaces within the area,
- The findings of the Assessment being utilised in all Council departments to demonstrate a joined-up approach to Council decisions and policies,
- Future decision-making implications of the Southeast Wales Corporate were discussed.

Tarmac Community Liaison Committee – Cllr T Thomas

There has not been a meeting.

**1702/663**

**Items for consideration for next month's Agenda**

- Littering