

LLANCARFAN COMMUNITY COUNCIL

CYNGOR CYMUNED LLANCARFAN



MINUTES OF THE MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD VIA VIDEO CONFERENCING ON ZOOM AT 7.30PM 16th DECEMBER 2021

PRESENT Councillors: Cllr K Kemp, Cllr T Thomas, Cllr A Rees, Cllr J Lott, Cllr M Hughes, Cllr J Scott-Quelch, Cllr J Angell, Cllr T Bluff-Higgins, Cllr P Bear and Cllr M Thomas.

Visitors Cllr G Kemp

Apologies -

In attendance Mrs J Western – Clerk

1612/610 **To Receive Apologies for Absence**
There were no apologies for absence.

1612/611 **To receive any declarations of interest**
There were no declarations of interest.

1612/612 **To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2)**
There were none.

1612/613 **To receive the report from the PCSO**
There had been no report received.

1612/614 **To approve the minutes of the previous Council meeting of 18th November 2021**
The minutes of meeting of 18th November 2021 were **Approved** – Proposed by Cllr J Lott and seconded by Cllr T Thomas.

1612/615 **To discuss any matters arising from the minutes that are not agenda items**
There were no matters arising from the minutes.

1612/616 **To discuss and decide on a contractor for the Riverbank wall and footpath maintenance**
Cllr M Hughes has been unable to meet with contractors due to Covid.

- 1612/617** **To discuss the NantCarfan Catchment Project to include areas of water run-off identified by residents.**
Cllr M Thomas has sent emails to Scott Hand, setting out the areas where water run off / collection, contributes to the water levels in the Nantcarfan in the Llancarfan area. Cllr M Thomas has also been in contact with the Vale of Glamorgan Council to highlight some of those areas and suggested that a joint approach to work towards solutions that improve resilience and reduce risk of flooding in future.
- 1612/618** **To discuss the LCC risk assessments and policies.**
The clerk has a blank risk assessment for Burial Ground which will be sent out to Councillors for input.
- 1612/619** **To discuss a community allotment in Llancarfan.**
No land has been identified but it could be included as part of the community benefit if the solar farm goes ahead in the future.
It was **RESOLVED** to remove from agenda.
- 1612/620** **To discuss any plans for the Queens Platinum Jubilee.**
There has been no further update.
- 1612/621** **To discuss and agree on a response for The Quarries planning application.**
A meeting took place to discuss the response to the planning application and Cllr P Bear, Cllr J Angell, Cllr A Rees and Cllr T Bluff-Higgins attended. It was **AGREED** to submit the original objections with additions agreed at the meeting.
Cllr G Kemp is going to ask for delegation to be removed.
- 1612/622** **To discuss and finalise the Wellbeing Plan from the Future Generation Act**
Cllr M Thomas recirculated Wellbeing Plan and has received no comments from Council to amend so it was **RESOLVED** to adopt the Wellbeing Plan from the Future Generation Act, proposed by Cllr J Lott, seconded by Cllr A Rees, and agreed by all.
- 1612/623** **To agree on the notice board maintenance
Get quote from company off Cardiff Road.**
This has been moved to the January agenda.
- 1612/624** **To agree on final website changes**
This has been moved to the January agenda.
- 1612/625** **To agree on purchases for hybrid meetings and clerk laptop**
It was **RESOLVED** that Cllr H Hughes and the clerk be given permission to purchase the equipment required to run hybrid meetings and a new clerk laptop during the January sales, this was proposed by Cllr K Kemp, seconded by Cllr J Angell and agreed by all.

Committee updates**Road Matters Committee**

A Roads Committee meeting will be held in the New Year.

There are a significant number of potholes marked out by Local Authority so it is hoped that these will be rectified soon.

Planning CommitteePlanning Approvals**1. 2020/01398/FUL - Broadclose Farm, Moulton**

Proposed conversion of an existing stone storage barn, to form holiday/tourist accommodation.

Planning Applications**2. 2021/1144/FUL - Old Middle Hill, Walterston, Llancarfan**

Proposed extension to existing agricultural machinery unit.

3. 2021/1165/FUL - Land to the southeast of Pen Onn Farm

Retention of log cabin for tourism purposes and associated works.

Other Planning**4. 2020/00834/FUL - Copperfield, Llancarfan**

Ground floor extension, with internal layout changes, including a decking area with glass balustrade, adding a new first floor dormer conversion, with elevation changes

Cllr G Kemp took an action to speak about not complying with planning permission granted and a formal investigation has been opened.

5. 2021/00209/FUL - Garn Farm, St. Hilary

Siting of 4 no. log cabins for tourism use with associated landscaping works. There has been no additional information received.

Burial Ground Committee

A working party will discuss the new regulations before having the next Burial Ground Committee to formalise and propose changes.

There is a Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities and Related Surface Water Discharge Activities.

The consultation is proposing to make a grave plot a minimum size of 5 meters, the current size of the plots in the LCC Burial Ground are currently 1.5 meters.

There will also be an impact on church and drainage as a burial within a cemetery must not be within 10 meters of a drain. Cllr J Angell has spoken to the church about the consultation which ends on 21st December 2021.

Cllr J Angell will write a few notes, circulate to burial committee and then to clerk to submit.

Cllr J Angell was invited to a meeting of the church committee with the designer and person who carried out the water monitoring. The church is paying for it, and they intend to get the funding for it but do not have a budget for it yet. Looking at a 2-year timescale.

The intended work will take place under the existing path to the west doors, 2 meters deep. They will need to replace all the paths that are dug up as part of the works. It will impact on any burials.

The church committee has asked Cllr J Angell to join their restoration committee in a dual role. Council agreed that it is a good idea.

Community Engagement and Future Generations Committee

The next meeting to take place in January 2022.

Finance Committee

The next meeting to take place to discuss the precept in January 2022.

1612/627

Correspondence

Received an email from resident concerning the water leak at the bottom of school hill. Cllr J Scott-Quelch responded to the email and has spoken to the Welsh Water employees who have attended the site about the issue.

1612/628

Payments

Clerk Wages November 2021	£342.54
HMRC PAYE Clerk November 2021	£77.60
Wreath invoice and donation	£30.00
ICO annual renewal	£40.00
Christmas Tree grant Llancarfan	£140.00
Christmas Tree grant Llancadle	£100.00
Christmas Tree grant Llantrithyd	£100.00
Christmas Tree grant Llanbethery	£100.00

All payments were agreed by all. The cheques and audit to be signed by two signatories on the weekend.

Receipts

Filming Payment	£300.00
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Bank Balances

General Account opening statement balance as at 16 th December 2021	£21,928.75
General Account projected balance at 20 th January 2022	£20,821.01

Reports from Representatives, and the Clerk

One Voice Wales - Cllr P Bear

The next meeting is 24th January 2022.

Airport Consultative Committee – Cllr J Scott-Quelch

A Teams meeting took place but there is no update.

Llancarfan School Governors – Cllr J Scott-Quelch

There has not been a meeting as it was cancelled.

Vale of Glamorgan Community Liaison Committee - Cllr A Rees

There has not been a meeting.

Tarmac Community Liaison Committee – Cllr T Thomas
There has not been a meeting.

1612/630 **Items for consideration for next month's Agenda**
There were no additional items.

DRAFT