

LLANCARFAN COMMUNITY COUNCIL

CYNGOR CYMUNED LLANCARFAN



MINUTES OF THE MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD AT THE VILLAGE HALL, LLANCARFAN ON 18 APRIL 2019

- Present:** Acting Chairman: Cllr J Angell
Councillors: Cllr T Thomas, Cllr A Rees, Cllr M Thomas, , Cllr P Bear, Cllr J Scott-Quelch
- Apologies:** Councillors: Cllr M Hughes, Cllr K Kemp, Cllr G Kemp, Cllr J Lott, Cllr A Paulett, Cllr A RT Davies
- In attendance:** Mrs J Western – Clerk, Mr Graham Brain

-
- 1804/167 Llanccarfân Church Light – Mr Graham Brain (Document A)**
Mr Brain presented his proposal for cost effective LED lights to be used to light up St Cadocs Church. The history of the original external church lighting was explained and the new proposal described in detail. The estimated costs were clarified for the council and a handout which specified the proposed products to be used was supplied.
- ACTION** – Mr Brain to provide an electronic copy of the proposal handout.
ACTION – Llanccarfân Church Light discussion to go on the June meeting agenda.
- The Council would want to be confident that the electrical system in the church itself is safe.
- 1804/168 To Receive Apologies for Absence**
Apologies were received and accepted from Cllr M Hughes, Cllr K Kemp, Cllr G Kemp, Cllr J Lott and Cllr A Paulett.
- 1804/169 Declarations of Interest**
There were none.
- 1804/170 Approval of Minutes**

The minutes of meeting of 21 March 2019 were **Approved** – Proposed by Cllr T Thomas, and Seconded by Cllr A Rees.

1804/171 Matters Arising from the Minutes

There were no matters arising that are not covered in the agenda.

1804/172 Llancarfan Primary School Update

No updates have been received.

1804/173 Community Fibre Partnership Ultrafast Broadband – Update

A payment has been made for first 50% of the community fee. The formal launch took place on 23rd March 2019 and was attended by 40+ people including Openreach representatives, Alun Cairns MP, Community Council members and local residents. The launch was also covered in several press outlets, such as The Gem, News27, Openreach, and on Alun Cairns MP Website etc.

An email will be sent to OneVoice Wales regarding the Community Fibre Partnership next week for them to publish as a good news story, and possible blueprint for other councils.

Planning for the delivery of the Ultrafast BB delivery is ongoing with the hope of completion by March 2020.

1804/174 Llancarfan Waste Bin

The new waste bin has now been installed by the ford. The bin is bolted to a concrete slab but the concrete slab has not been levelled or buried into the ground. Cllr Hughes has offered to level up the bin over the next few days.

Local resident, Mrs A Ferris, contacted Cllr J Scott-Quelch regarding the placement of the bin on her land without seeking her permission. Cllr Scott-Quelch explained that the LCC was not aware that the land was owned by Mrs Ferris's and asked Mrs Ferris to provide the LCC with a copy of the deeds so that the situation could be discussed. Mrs Ferris does not have her deeds but expressed her concern that the bin could become unattached from the concrete slab, fall into the river, block the river and then subsequently flood her property.

RESOLVED - The LLC noted Mrs Ferris's concerns, will monitor the bin periodically and meet with Mrs Ferris regarding the location of the bin when the deeds to the land in question are produced.

It was noted that the bin is currently full so is getting used. Both bins in the Llancarfan will be emptied once a fortnight by the Vale of Glamorgan Council.

ACTION – Contact the Vale to ensure it is emptied along with the original bin and the raise concern about the quality of the installation.

1804/175 Dog fouling

Dog walking and fouling continues to be an issue in the churchyard. Another note will be sent out on Llancarfan Updates before any further action taken. It is also thought to be guests with dogs who stay in the Fox and Hound.

ACTION – A letter will be written to the Fox and Hound asking them to inform their guests.

1804/176

Committees

Road Matters Committee

An onsite meeting with Emma Reed (Head of Neighbourhood Services & Transport for VOG Council), Michael Clogg (Operational Manager for Highways and Engineering in the Council's Environment and Housing Services Directorate), Cllr A Davies, Cllr G Kemp, Cllr T Thomas, Cllr J Lott, Cllr A Rees and Cllr M Hughes took place on 2nd April 2019. The focus of the meeting was to discuss the Llancadle to A48 road (via Pancross). There is a significant planning exercise currently underway by the Vale of Glamorgan Council to permanently address the issues with potholes, verges and drains. This has also been extended to include the Walterston to 5 Mile Lane Road.

Following a request for the VOG to review Brewers Lane's position on the Council's highway surfacing plan, the LCC received the following response; Brewers Lane scored 195 points on last year's highway surfacing 3 year plan with only those roads scoring 270 or over being resurfaced within budget available. Brewers Lane will now be considered as part of the review for surfacing works 3 year plan this financial year.

The current work being carried out in the Five Mile Lane is behind and will not be ready before the end of the summer. The Lane is due to be closed over three weekends in June/July 2019.

Planning Committee: Planning Applications / Approvals / Complaints

2019/00413/FUL - Amelia Trust Farm

Conversion of existing car park grass field to hard stand.

2019/00394/LBC – Cartref, Ty Draw Farm, Llantrithyd Road, Llantrithyd

Reapplication of proposed first floor extension

2019/00051/CAC - Ty Mawr, Llanbethery

Application withdrawn

2019/00268/HR – A4226 Five Mile Lane, Barry

Removal of hedge and install fence and access gate.

Approved 10.04.19

2019/00116/FUL – Land South West of Middle Hill, Llancarfan

Erection of stables, construction of ménage and access track.

Approved 16.04.19

Caravan

A static caravan has been noticed in Moulton, sited between Three Horse Shoes and Five Mile lane, on south side of road. At last months meeting, the issue of a static caravan in the field near Moulton (between the 3 horse shoes and 5 mile lane) was discussed. The caravan has been located there for several years and seems to be

occupied. This has been reported to the VOG Planning Enforcement Officer but has received no response as yet.

Burial ground Committee

Unidentified Wooden Cross

A notice has been placed on the wooden cross asking for contact to be made by 30th April 2019 regarding the removal of the wooden cross. This will be dealt with after the expiration date on the notice.

Mr Bennett – Temporary Wooden Cross

The wooden cross on Mr Bennetts grave site has now been removed.

Mr Bruno - Temporary Wooden Cross

Documentation is being collated ready for submission for legal review. A letter is being drafted to the Vale of Glamorgan Council Legal Department to seek legal advice. The burial committee have been discussing the content.

Drainage Works

A PCC meeting took place on Monday 15th April was attended by Cllr J Angell, Cllr M Hughes and Cllr J Scott-Quelch, along with the architect and three consultants, to discuss the drainage works at the Burial Ground of St Cadocs Church. Investigation work will comprise of archaeological investigations at bore hole locations and the construction of five number boreholes to monitor ground water levels and water flow. These will be capped and automatically read.

The LCC will require risk assessments, written undertaking and schedule of works from the PCC prior to work commencing, along with an assurance and signed document, that any loss and damage caused by the works, either directly or indirectly, will be the responsibility of the PCC and not the LCC.

A wayleave will need to be put in place as the PCC will need to maintain the drainage system.

ACTION – A letter will be drafted to PCC in the next few days with the exact requirements.

Well-Being of Future Generations Act 2015 Committee

Report to be circulated before the next meeting.

Community Mapping Committee

Report to be circulated before the next meeting.

Finance Committee

External Audit now signed off and returned. New audit paperwork received for 2018-2019.

1804/177

Correspondence

External Audit paperwork has been received. A Qualified Opinion was issued on the basis that the audit completion was late. Grant Thornton apologised for the Graduate trainee and interruption in audit procedure.

New tax code from HMRC which incorporates the new Welsh prefix 'C'.

1804/178

Finance

Payments and receipts were read through.

General Community Account

<u>Receipts</u>	0.00
<u>Payments</u>	
One Voice Wales Membership	94.00
HMRC – PAYE Clerk Wages (Jan 2019)	79.80
Mrs J Western - Clerk wages (Feb 2019)	301.75
HMRC – PAYE Clerk Wages (Feb 2019)	64.00
	(539.55)
<u>Cheques Signed</u>	
Mrs J Western - Clerk wages (Mar 2019)	273.49
HMRC - PAYE Clerk Wages (Mar 2019)	63.80
Payment to Cllr J Angell, Replacement Keys	8.95
	(346.24)

Burial Account

<u>Receipts</u>	0.00
<u>Payments</u>	
British Telecommunications Inv: 647023	33281.50
	(33281.50)

Cheques were signed.

Bank balances as at 18 April 2019

Community Account:	£12,511.46
Burial Account:	£33,890.98

1804/179

Reports from Representatives, and the Clerk

One Voice Wales Meeting was attended on Monday 15th April 2019 by Cllr P Bear. Minutes will be available and circulated in due course.

Main items discussed included:

- Deryck Evans, Wales Audit Office, was the guest speaker.
- The 2018/19 audit would concentrate on Standing Orders & Financial Regulations and whether Committees had proper delegation arrangements in place.
- 2020/21 there would be a review of audit arrangements with proposals issued in the autumn/winter 2019 and confirmed in spring 2020. External audits will no longer be carried out by Grant Thornton, and will be internally by the Welsh Audit Office.
- 15th May 2019 - Conference with SLCC and OVW.

- Cardiff and Vale UHB are trialling 'Patients Know Best' software, giving patients access to their own hospital records online.

1804/180

Items for consideration for next month's Agenda

- To discuss bringing the monthly meeting forward to 7.30pm instead of 8pm.
- The next meeting is the AGM.
- Cllr A Rees to give apologies
- The Chair of Llantrithyd Residents Society will be writing a letter to LCC regarding buying telephone box to put in a defibulator.
- Planning application of new affordable housing opposite the Llancarfan school. Cllr members would like to form a view before it gets to the planning stage.

Meeting finished at 8.55pm

..... Chairman Date