

# LLANCARFAN COMMUNITY COUNCIL

## CYNGOR CYMUNED LLANCARFAN



### MINUTES OF THE MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD AT THE VILLAGE HALL, LLANCARFAN ON 20 SEPTEMBER 2018, 7.30pm

#### **PRESENT**

Chairman: Councillor M Hughes

Councillors: Mrs K Kemp, J Angell, Mrs J Scott-Quelch, T Thomas, Mrs J Lott,  
Mrs M Thomas, A Paulett, Dr A Rees and P Bear

Vale of Glamorgan Councillor: G Kemp

**Apologies:** None

**In attendance:** Mrs K Barry – Clerk

The Chairman introduced the new Clerk, Mrs K Barry.

**2009/082**

#### **Presentation**

Representatives from Natural Resources Wales, Scott Hand and Sally Curran-Parry, gave a presentation about a proposed Nant Llanccarfân Catchment Management Project. The Natural Resources Management team is responsible for water quality, pollution, environment, and fisheries; it also works with the Flood-risk Team. The representatives outlined a proposed approach to flood-risk management of Nant Carfan and its tributaries: Natural Flood Management. There would be a need to negotiate with landowners to make improvements which would reduce flood-risk and benefit water-quality and wildlife. A discussion took place about incentivising land-owners, budgets, time-span and community engagement. Natural Resources Wales will share the visual presentation with the Council and keep it as the first point of contact. The Chairman thanked Natural Resources Wales for attending.

**2009/083**

#### **Declarations of Interest**

Chairman Cllr Hughes declared an interest in a planning application for conditional discharge.

**2009/084**

#### **MINUTES**

Minutes of the meeting of 19 July 2018 were **Approved**.

Proposed by Cllr T Thomas and seconded by Cllr Mrs Scott-Quelch

**2009/085**

#### **Matters Arising**

Cllr Bear questioned whether a letter regarding upgrading Brewers Lane had been written yet. Cllr Angell stated there would be an update under **Road Matters**.

18.10.18

**2009/085**

**Llancarfan Primary School Update**

The Chairman explained that following the second consultation, the Council had released its 219-page report on the conclusion of the consultation on 11/12 September. The School Action Committee has begun 'crowd-funding' for a judicial review. Concerns were expressed that, with a Cabinet vote on the conclusion of the consultation expected on 17 September, this would leave little time for full-consideration of the findings. However, at the Cabinet meeting no vote was taken, and there was a deferment made of the Consultation Report to the Scrutiny Committee. An Extraordinary Scrutiny Committee meeting is planned for early October (before the ordinary meeting of 16 October). Councillors agreed that representation by the Community Council should be made at the Scrutiny Committee meeting. The Chairman will write to Cllr Lis Burnett (Chair) to request an opportunity to make representation.

**2009/086**

**Replacement of Noticeboard – Llancarfan**

The Chairman has sought quotes for a replacement noticeboard.

**2009/087**

**Community Fibre Partnership - Superfast Broadband**

The Chairman outlined a proposal for a community fibre partnership to provide superfast broadband to Llancarfan and Community properties leveraging grant support from the new Welsh Government grant scheme, which is available until March 2019. The Chairman gave Councillors a presentation sheet which outlined the proposals. The proposal is for Llancarfan Community Council to approve the use of the Community Council as the Legal Entity for the CFP. There was a discussion regarding the risks of LCC being the legal entity. The Chairman stated that this approach has been taken several times by other Community Councils and that a legal review by the Vale Council has found the approach to be acceptable and very low-risk. Cllr Mrs Scott-Quelch stated OVW were supporting such projects.

**Meeting adjourned at 8.45pm** - Cllr Roger Eustace (St Athan CC) was invited to join Councillors to share the experiences of a similar project in Flemingston.

**Meeting re-opened 9.00pm**

Councillors expressed their collective support of the proposed project, stating their desire for holding public meetings and sharing of information. The Chairman asked for approval of Llancarfan Community Council to be the Legal Entity for the CFP. Proposed by Cllr Mrs Kemp, seconded by Cllr Mrs Thomas. **Approved**

**2009/088**

**Vale Council Divestment of Assets – Update**

The Chairman asked VoG Cllr Kemp if there had been any update to the document. There had been none. Item to be removed from future Agenda.

**2009/089**

**Committees**

- **Road Matters** – Cllr Angell confirmed he had not yet written a letter regarding the re-surfacing of Brewers Lane. The Chairman has reported the disappearance of several drain covers to VoG who state they are currently replacing around 40 stolen covers per week. The Fixing Department are looking at using other materials/designs.



18.10.18

- **Planning**  
**Approved** – 2018/00782/FUL Erection of Agricultural building for dairy loose housing at Pancross Farm, Llancarfan.  
**Applications** - Cllr Angell stated there had been no Planning Application made for the field opposite Pen y Lan and no other Planning Applications had been made since July.
- **Burial Ground - Minutes of meeting held 25 July 2018 were signed and approved** - by Cllr Mrs Scott-Quelch  
**Grave stone inspection** – complete  
**Grant Application** – Following further advice, it was decided not to take forward the grant application for renewing the path.  
**Memorandum of Understanding** – There had been no reply from the Vale of Glamorgan Council, therefore the Community Council is not in a position to adopt the Barry Town Council Child Burial Policy.  
**Commissioner's Order** – The original document is still not located; Cllr Mrs Scott-Quelch stated that Council would need to apply to Aberystwyth.  
**Yew Tree** – Edenvale to be asked to give a quote for removing the dying Yew tree near the pedestrian gate by the Fox and Hounds pub as it is hazardous.  
**Dog-fouling** – Following complaints of dog-fouling, a request has been made to the Vale of Glamorgan for further bins to be provided. Councillors questioned the possible need for additional signage at the entrances – Cllr Angell will look at the gates.
- **Well-being of Future Generations Act 2015 Committee** - Cllr Mrs Thomas circulated draft strategy to Councillors. Item to be put on next Agenda.
- **Community Mapping Committee – Minutes of the meeting were signed and Approved** by Cllr Mrs Thomas  
The meeting was well attended and lots of interest expressed in communicating via social media. Few suggestions from the village show. Email communication favoured/most popular. The Chairman suggested increasing email list to outlying villages. Residents expressed desire for Llancadle to be included in whole community. Helen Marriot agreed to research setting up a website.
- **Finance Committee** – Internal Audit complete. However, the external audit for the Annual Return has yet to be completed and sent to Grant Thornton. Permission has been given to submit outstanding documentation by mid to late October, but given that the LCC has missed the statutory deadline for submission of the Annual Return this will result in a qualified audit opinion. Cllr Angell requested the Clerk attend BPU Accountants for advice regarding completion of documents at a cost of £90 + VAT. Proposed by Chairman, seconded by Cllr Mrs Scott-Quelch – **Approved**.

2009/090

**Correspondence** – Graham Brain sent in a proposal for replacing the lights around the church with new LED lights. Councillors decided not to pursue at this time. The HandyVan service run by Age Cymru, which had been invited to do a short presentation of their services in June or July, will now be invited in the new year. Council has received copies of email correspondence between Jim Barrett of the School Action Committee and the leader of the Vale of Glamorgan Council regarding Llancarfan School.

2009/091

**Finance** – Bank advised that the Clerk would need signatory Councillors to change any bank mandate. The Chairman and Mrs Scott-Quelch would attend – Clerk to make further enquiries.



18.10.18

**Community Account**

Receipts

Precept £3526

Payments

Tsfr to Burial A/c – for Edenvale cheque -£500.00  
K Barry - Salary & Expenses -£476.63  
M Hughes – Reimbursement IT assets for LCC -£418.00  
D Hackett – Reimbursement IT repairs -£ 65.00  
R Carter – Final salary to Estate -£247.42  
OVW - Training -£ 40.00  
BPU – Accountancy fees Internal Audit -£360.00

**Burial Account**

Receipts

Tsfr from Community A/c £500  
MSGGroup Ltd - Memorial £150

Payments

Edenvale – grasscutting (2<sup>nd</sup> of 3 payments) -£600


**Bank balances as at 20 September 2018**

Community Account: £13,839.37  
Burial Account: £1,153.83

**2009/092 Reports from Representatives – None**

**2009/093 Items for next month's Agenda -- Harry Lewis of Fox & Hounds invited to attend**

Meeting closed at 9.45pm

  
..... CHAIRMAN

18<sup>th</sup> Oct 18  
..... DATE