

LLANCARFAN COMMUNITY COUNCIL

CYNGOR CYMUNED LLANCARFAN



MINUTES OF THE ANNUAL GENERAL MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD AT THE VILLAGE HALL, LLANCARFAN ON 17th May 2018, 8:00pm

PRESENT

Councillor JH Angell – Chairman
Councillors – M Hughes Mrs K Kemp, P Bear, Mrs J Scott-Quelch, Mrs J Lott, Mrs M Thomas and T Thomas and Dr A Rees
Vale Councillor – G Kemp

Apologies: Cllr A Paulett, R D Carter (Clerk)

The Chair, Cllr Angell, explained that the Clerk was not well and that in his absence, if the meeting agreed, he would stand in as temporary Clerk. This was unanimously agreed.

- 1805/041** **Declarations of Interest.** – None. The Declarations of Interest completed at the last Annual Meeting still stand.
- 1805/042** The incumbent Chair, Cllr J Angell, had completed two years in the post and now stood down. The Vice Chair, Cllr M Hughes, put his name forward as Chair for the two years 2018/2020. Historically the Vice Chair takes on the role of Chair.
Proposed by Cllr Scott-Quelch and Seconded by Cllr Kemp
- 1805/043** Cllr Hughes took the Chair and thanked Cllr Angell for his work over the last two years. Cllr Hughes then asked for names to be put forward to stand as Vice Chair for the next two-year period. After some discussion Cllr K Kemp put her name forward for acceptance.
Proposed by Cllr Scott-Quelch And Seconded by Cllr Bear
- 1805/044** **Approval of Minutes**
The Minutes of 19th April 2018 were **Approved**,
Proposed by Cllr A Thomas and Seconded by Cllr Bear
- 1805/045** **Standing Committees**
As discussed at the last meeting it was proposed that the members remain the same for the standing committees. It was noted however that Cllr Hughes, as Chair of the Community Council, will need to take on the role of Chair of the Financial Committee. Cllr Angell will stand down from this committee and agreed to become a member of the Planning Committee in Cllr Hughes place. See attached table of members.
Proposed Cllr Kemp and Seconded Cllr M Thomas
- 1805/046** Councillors to re- endorse the Members Code of Conduct [The Local Authorities (Model Code of Conduct)(Wales) Order 2008] for Llanccarfân Community Council adopted May 2016 – Minute 16/043.
Proposed by Cllr Scott-Quelch and Seconded by Cllr Bear

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- 1805/047** Councillors to re-endorse the Standing Orders for Llancafarn Community Council adopted May 2016 – Minute 16/042.
Proposed Cllr A Thomas And Seconded Cllr Scott-Quelch
- 1805/048** Councillors to re-endorse the Financial Regulations for Llancafarn Community Council adopted May 2016 – Minute 16/043.
Proposed Cllr Kemp And Seconded Cllr Bear
- 1805/049** Councillors to approve that the Clerk, Mr Robert Carter, continues as the Responsible Financial Officer.
Proposed Cllr Scott-Quelch and Seconded Cllr M Thomas
- 1805/050** Councillors to agree the Council's Asset List, see attached.
Proposed Cllr Scott-Quelch and Seconded Cllr Lott
- 1805/051** Cllr Angell gave his report for the previous year, see attached. Cllr Thomas thanked Cllr Angell and put forward that the report be accepted.
Proposed Cllr A Thomas and Seconded Cllr Scott-Quelch
- 1805/052** Date, time and place for the ordinary meetings for 2018/2019 were agreed as the third Thursday of each month except for August when there would be no meeting. The time would be 8:00pm in the small meeting room in the Village Hall.
Proposed Cllr A Thomas and Seconded Cllr Kemp
- 1805/053** To appoint members to serve as Council's representatives with the undermentioned bodies;
- Airport Consultative Committee – Cllr J Scott-Quelch
Proposed Cllr Kemp, Seconded Cllr Bear
 - Tarmac Community Liaison Committee – Cllr A Thomas and Cllr J Angell
Proposed Cllr Lott, Seconded Cllr Rees
 - One Voice Wales – Cllr P Bea
Proposed Cllr A Thomas, Seconded Cllr Scott-Quelch
 - Llancafarn School Governor – Cllr J Scott-Quelch. This is a four-year term and is not up for re-election.
 - Vale of Glamorgan Community Liaison Committee – Cllr Dr A Rees and Cllr J Lott
Proposed Cllr M Thomas, Seconded Cllr Kemp
- 1805/054** Matters Arising from the Minutes of the meeting held on 19th April 2018.
- Llancafarn Primary School – VGC Cllr G Kemp advised the meeting that the Vale Council was to re-run the consultation process for the migration of the school. The new process would commence on the next Monday, 21st May. The new documents would revise the Impact Assessment and would address the land use issues associated with closing the present school. A lengthy discussion took place at which it was agreed that the Council would write to the Vale to record its disquiet with the way the consultation was being managed. Cllrs J Angell and M Thomas agreed to draft a letter for circulation within the next two weeks.
- 1805/055** Committees
- Road Matters Committee – A letter has been received from the Vale with regard to future work. The footpath up Pancross Hill was so overgrown with vegetation that it was unusable. VGC Cllr G Kemp says he would deal with issue.
 - Burial Ground – The Vale Council had been out to look at the footbridge over the river between the burial ground and the community car park. They would quote for the repair work needed if asked. The Clerk had asked for a joint inspection of the grave

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stones. Cllr agreed to do this before the next meeting. A further meeting with the PCC to progress the grant application needs to be arranged for some time in June.

- Planning Committee – The application for a ménage and stables on land adjacent to Middle Hill has been granted. There was no update as to the appeal against an enforcement notice at Penmaen Livery Yard. This was heard on 10th April 2018. VGC CLLR G Kemp would investigate.
- Community Mapping Committee – Cllr M Thomas presented a draft letter to go out to all local committees, groups and clubs to invite them to an inaugural meeting to explain Community mapping and how the Community Council would like to take this forward.
- Well Being of Future Generations Act Committee – work is still in progress.
- Finance Committee –
 1. Payments
 2. Receipts
 3. Bank balances
 4. Internal Audit

1805/056

Correspondence, there had been a letter received from OVV that outlined the services they can provide to Community Councils.

1805/056

Item for consideration at the next meeting

- Speaker, Sean Overbury of Age Cymru handy Van Service for Llancarfan
- Possible planning issue, field entrance opposite Pen y Lan Barn, VGC Cllr G Kemp said he would go and look.
- B.T Openreach and broadband

Meeting closed at 21.40hrs

.....CHAIRMAN

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