

LLANCARFAN COMMUNITY COUNCIL

CYNGOR CYMUNED LLANCARFAN



MINUTES OF THE MEETING OF LLANCARFAN COMMUNITY COUNCIL HELD VIA VIDEO CONFERENCING ON ZOOM AT 7.30PM 19TH NOVEMBER 2020

PRESENT Councillors: Cllr K Kemp, Cllr T Thomas, Cllr A Rees, Cllr J Lott, Cllr M Hughes
Cllr J Scott-Quelch, Cllr J Angell, , Cllr P Bear and Cllr M Thomas.

Visitors Cllr G Kemp
Mr C Moon, Engineering Manager, Environment, Vale of Glamorgan Council

Apologies -

In attendance Mrs J Western – Clerk

1911/381 To Receive Apologies for Absence
There were none.

1911/382 To receive any declarations of interest
There were no declarations of interest.

1911/383 To discuss flood risks and water runoff issues in the area - Clive Moon, Engineering Manager, Environment Team, Vale of Glamorgan Council.

Mr Moon is the Engineering Manager for the Environment Team in the Vale of Glamorgan. The environment team fulfils most of the duties relating to flooding and land drainage matters. The Vale Council is a lead local flood authority with statutory obligations under certain legislation which means they have to investigate flooding, and if it is deemed significant with regards to the thresholds which are set, they have to report and identify who is responsible for assessing and dealing with those issues. For Llanccarfân, the river going through the village is classed as a main river so the NRW would be the lead and risk managing authority. In terms of surface water flood risk, it could be the council's highway authority. It could be Welsh Water if it was related to sewers or if it is related to private land, it would be the Mr Moon's team who would deal with individuals involved.

Historically, there have been isolated cases of surface water flooding in the area. The team is aware of the isolated locations of highway flooding and surface water flooding.

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The intention behind the lead local flood authority when it was created in 2012 was to stop issues falling between the gaps and making sure the correct flood authority is aware of issue.

Councillor Question: The section of road in front of village hall and church suffers quite badly, and increasingly over the last couple of years, with deep flooding. It is not always when river is high, it comes off Pancross hill and it is a lot worse if the river is high as the outfall drains are unable to take all the water away. It has resulted in a couple of the houses having to rip up garage doors because of flooding. The road drains do not work. It is becoming more frequent but also the weather is getting worse. It was flooding at least once a year but now it could be two or three times.

Mr Moon's response: Some of those issues are things the team is aware of historically and work has been done with at least one of the private properties in that area. The road drainage dips under private property before going into the river. The highway maintenance team will be made aware and a check made of when the gullies were last cleaned, carried out. In terms of the river hydraulically locking the systems, technically there is something that could be done, but it would come down to cost, and what it is actually possible to fit in the location. There is an existing system but the capacity would have to be checked. There is a surface water issue in the village and historically there has been concern about the runoff from the southwest Pancross Farm.

ACTION - Mr Moon or team member will come out and meet with Councillors to check the areas and review the drains.

There is a Flood Management Strategy which looks at the whole of the Vale and identifies the high priority areas and flood risks. There is also a Local Flood Risks Management Plan which is about to go out to consultation to the public. This mainly focusses on local surface water flood risks. Although this has not yet been publicly released, Llancarfan has been flagged up as a risk area. This is purely based on modelled information. In the last six months, NRW has updated and remodelled some of the flood risk areas so the Local Flood Risk Management Plan may not have the most up-to-date information.

In terms of predicting risks of high levels of flooding the environment team would prioritise from high level modelling of rainfall or flood risk that NRW model across Wales. Historic reports are also taken into account at Vale level.

It could just be that improvements in the highway drainage are required but if it involves the main river, it will also involve NRW. Previously the Council has met with NRW and some residents to discuss the prospect of setting up a flood group in the village.

There could be multiple issues so the first response is to speak to the highway maintenance teams and check they have cleaned the gullies out. It is generally done on an annual basis.

It has been previously suggested to Mr Moon that it could be redirected across third party land but this would involve land negotiations, but before that stage the consequence of the flooding needs to be investigated to see if it justifies the action.

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There is some debris upstream of the ford that NRW have said they will clear but they have not cleared it yet. The council should continue to request shoaling from the NRW because as a general rule the Vale team will not undergo maintenance work on the river. The Vale would only be involved if the bridge was involved, as it is a highway structure.

Councillor Question: There are two or three areas in Llantrithyd that currently have flooding issues. One is at the bottom of Brewers Lane. There is a small brook and two or three times a year that area floods to a foot to foot and half. It is getting worse and there are several houses which are regularly getting flooding in the garage. One resident, who has lived in the village for more than twenty years, has reported flooding in their garage twice this year and it has never previously happened. The drains get blocked and cannot cope with the excess water.

At the Tre Aubrey end of Llantrithyd, the drain gets blocked and is causing flooding on the road and surface water. This is a major road through from Llanmaes and Llantwit Major through to the A48. It is becoming dangerous as people are hitting it at speed. If the drains are not blocked, the drains go into the stream and then that level rises and it cannot take any more water from the drains and surface water is created.

ACTION - Locations of issues as a list using 'what three words' (<https://what3words.com/>) to be sent to Mr Moon

Councillor Question: The Council is keen to get a co-ordinated approach with NRW to look at small interventions like natural dams etc. Has a review been undertaken of the drainage system in the area? Some of the drains are not positioned in the right location to catch the runoff from the fields on to the highway. Water pools in a lot of areas in the village and causes deep pot holes.

Mr Moon's response: The team is aware of NRW measures and proposals. In terms of the highway, if they had a repeat problem and it is ripping up the surface the Vale team should be consulted but this may not always happen. When the walk around the village takes place, specific issue locations can be pointed out. The roads have been widened in the past and sometimes they leave the gullies a foot or two into the highway so it does not catch the water. If that becomes a problem and it is flooding more properties, the team can interject. There is a difference between drainage which is installed to drain the highway under normal rainfall and then there is flood conditions. A lot of the drainage that is installed is not going to cope when you get a significant amount of rain. Flood drainage is different and is designed up to a hundred-year return period with allowance for climate change. The NRW flood risk map will model the really big storms, small tweaks with highway gullies do not tend to be made, it is usually more intrusive, larger scale works in key locations. There is a second pot of money for the Vale to adequately drain the road but it would not necessarily be to the same standard as for flood alleviation.

Significant investment would be where properties are at risk of flooding. Regularly experiencing a lot more flooding on the roads is becoming the norm.

There are local variations in weather and we may get a wet year and then a dry year, the volume of rain that South Wales had over February was about 250% of the norm. Because the ground was so saturated, at the end of the month there was a lot of water coming off fields. When it rained, the water just ran straight down the hills

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and caused flooding and this caused issues across the whole of the Vale. Fortunately, there were not any reports of significant flooding to residential properties in this area. This usually happens in February and August. Unfortunately, going forward there is a prediction of increased storms. NRW applies climate change in the mapping. There is drive to make sure that people are aware we cannot build our way out of everything. Everyone needs to be realistic and realise that intense downpours are likely. If property owners know they have repeat problems, contact Mr Moon. There are measures that can be put into place at the property level with the help of the Vale.

Councillor Question: Historically there have been numerous springs, on the road from Llancarfan to Moulton which is continually breaking up the road. These springs should be looked at as a priority with regard to where drainage is placed. It is continually being broken up by the springs. It is causing huge potholes which is costing a lot of money to fill. They are known springs, surely it would make sense to alter the drainage to save the highway.

Mr Moon's response: In terms of the impact on the highway, as the highway authority have inspectors that go out and inspect the highway and have campaigns for filling potholes. The council is currently working on a new highway asset management plan which should go to cabinet within this financial year. There could be a random chamber over a spring which has been covered over by the road. Some roads are very old, some are new and all designed to different standards. Strategically, the highway asset management plan should deal with that.

There are minimum standards to maintain the carriageway but unfortunately there is not an infinite pot of money. More specific questions about how the money is invested can be obtained by emailing Mr Moon who will pass it on to the operational manager for the highways. Please report any issues with existing streams that are not being maintained.

One of team previously looked at the eastern side of the village before when there was concern about water coming out of the hillside bank and coming down. You can guide it through the village but unless it is going to threaten a property, the Vale will not put significant investment in from a flooding perspective. As a highway authority, it is a slightly different position and may be justified if it is frequently and significantly damaging the road.

Councillor comment: This road will be included in the walkaround meeting as the road is constantly under water and has been reported several times by the Councillors.

Councillor question: When you say there is drainage and gully clearances that should be done once a year, in reality, that is not happening. The area south of Llancadle in the dip going out of the village, you only need to have a minimal amount of rain and it floods. Only high sided vehicles can get through. The village has been completely cut off due to flooding at least twice in the past year both north and south of the village.

Mr Moon's response: The ditching and hazarding regime that they have for the rural Vale may not be exactly the same but in general they try to get back to gullies once a year. It is on a rotation cycle.

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In the last year, there have been a couple of occasions when the roads are likely to get blocked, as the A48 was temporarily blocked by flooding. The ground gets saturated and then water runoff occurs.

If you have flooding again in the future and you know that the roads are blocked, call the C1VR call centre to report it. It will get logged and will not only go to the highway maintenance to clear gullies but it will also be sent to the team to investigate.

It would be a problem if we had a community completely cut off frequently, that would be an issue and we would investigate.

ACTION – Locations to be sent to the clerk to forward to Mr Moon and Councillors to contact clerk with availability for the walkaround meeting.

The council thanked Mr Moon for attending the meeting and providing some very interesting information.

1911/384 **To approve the minutes of the previous Council meeting of 15th October 2020**
The minutes of meeting of 15th October 2020 were **Approved** – Proposed by Cllr M Thomas and seconded by Cllr J Angell, with one amendment: Item 1510/379 the letter was written when they first bought Fonmon Castle and not recently.

1911/385 **To discuss any matters arising from the minutes that are not agenda items.**

- 1510/370 - Cllr K Kemp wrote to Harry Lewis but has not yet had a response
- 1510/372 - Quotes have not yet been sought for the wall.
- 1510/375 - Remembrance Day went well and attendees commented that it was nicer in the church yard than on the road
- 1510/378 - Following notification of his resignation, Cllr K Kemp wrote to Cllr A Paulett thanking him for his dedication to the Council.

1911/386 **To discuss the adoption of Llantrithyd Telephone Box.**
All Councillors were sent a copy of the proposed agreement between the LCC and the Llantrithyd Residents' Association including liability for the obligations that were being imposed by the BT contract with the council.
There is a meeting of Residents' Association next week. The Residents' Association is not a legal entity and does not have any funds to maintain the phone box. The intended use for the BT phone box has also changed as homing a defibrillator is no longer thought to be a viable option. Cllr A Rees will inform us on the Residents' Associations decision at the next meeting.

1911/387 **To receive an update of the noise reported from Pancross Farm.**
There was nothing to report.

1911/388 **To discuss the annual Christmas Tree Festival.**
The Chair has been asked by Frances Valencia if the Christmas festival can be held in the church grounds. The Festival will involve having Christmas trees in the church grounds and a walk around the village to admire the Christmas decorations.

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It was **RESOLVED** to allow the Christmas festival to go ahead in the church grounds on the conditions that the public footpath is not blocked, it is not held by any graves and the LDCA has the correct insurance in place. Proposed by Cllr K Kemp and seconded by Cllr J Scott-Quelch.

ACTION – Cllr K Kemp to check the LDCA has the correct insurance in place.

1911/389

To decide on the annual Christmas Tree Grant

It was **RESOLVED** to continue the annual Christmas Tree Grant for the cost of a Christmas tree for Llanccarfan, Llanbethery, Llantrithyd and Llancadle. The agreed amounts have remained the same at £100 for Llanbethery, Llantrithyd and Llancadle and £140 for Llanccarfan, Proposed Cllr M Hughes and seconded by Cllr J Angell.

Due to unforeseen circumstances last Christmas, Llanbethery Residents were unable to send their receipt and claim their £100 grant money, they have now sent the receipt, along with a receipt for this year's tree. It was **RESOLVED** that Llanbethery would receive the outstanding grant of £100 from last year along with this year's grant. Proposed Cllr K Kemp and seconded Cllr M Hughes.

1911/390

To discuss the Consultation on Establishing the Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021.

This is intended to replace the LDP and responses need to be submitted by the 4th January 2021. OVW is also asking us for a response back because Welsh Government is going to do some presentation. The clerk has responded and registered the council's interest.

The council needs to look at and respond to the consultation. They will look at affordable housing strategically and the area could lose the protection under section 47. For example, it could be decided to build affordable housing on the five-mile lane and this would have a huge impact on rural communities.

ACTION – Clerk to contact OVW regarding the presentation.

ACTION – Cllr J Angell to contact planning associate.

1911/391

To discuss the Self Evaluation in Wales document.

After discussion, it was decided that this document is not aimed at small organisations such as the LCC but at Unity Authorities. No further action to be taken.

1911/392

To discuss the casual vacancy.

The casual vacancy was advertised as per the instructions from the Vale of Glamorgan Electoral Registration Department. The clerk has now received notice that the community council is now able to co-opt as there were no requests for a by-election to take place received. An advert has been drafted by the Clerk which will be uploaded to the website, placed in the Llantrithyd notice board and circulated to the Llantrithyd Residents' via the Residents' Association. The closing date for applications will be 11th December 2020.

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Committee updates**Road Matters Committee**

The area between the A48 and the quarry is really awful and there is going to be an accident there sooner if the large pothole is not rectified soon. The chair has been informed that work on this pothole will take place on Monday.

The large pothole between Walterston and 5-mile lane has been filled today but not the other potholes on the same road.

A complaint has been submitted by Councillors and residents about the potholes up towards Pen Onn. One councillor has received a personal email from Mr Snook in the Vale Council saying they had looked at it again and it would be repaired within 24 hours.

Planning CommitteePlanning Applications

2020/01267/FUL – Meadow Barn, Llantrithyd

Single storey side extension

RESOLVED - Councillors have no comments to make on this application

2020/01238/FUL – Ty Uchaf Farm, Llantrithyd

Cottage – replacement of single storey extension with two storey extension and internal alterations. Main house – Replacement of conservatory with single storey orangery.

RESOLVED - Councillors have no comments to make on this application

2020/01212/FUL – Nauvoo, Llancarfan

Demolition of existing garage, replacing with single storey extension games room, internal alterations.

RESOLVED – There is no planning reason to object.

2020/00718/FUL - Land of Broomwell Lane, Llancarfan

Erection of agricultural building, polytunnel and retention of horticultural outbuildings and access track.

Council has previously written with comments twice and has now received notice today that the applicants have submitted an amended application. The stables are going to be a much larger agricultural building which is disproportionate to land size.

ACTION - Cllr J Angell is going to respond with comments.

Planning Approvals

There have been no approvals since the last meeting.

Burial Ground Committee

Nothing to report. There have been a few enquiries about memorials which have been responded to.

Signage for dogs

The Vale can provide the signs and details have been circulated to councillors prior to the meeting. The signs need to be placed on private land. However, there are old

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and small 'Please pick up your dog mess' signs in the village already. These could be replaced with larger signs but would be the responsibility of the Vale Council. The Burial Ground requires the signs as per pictures shown to Councillors 'No dogs except assistance dogs'.

ACTION – Clerk to email Miles Punter and ask if the Vale could replace existing signs in the village with larger signs and place an order for the signs for the burial ground.

Community Engagement and Future Generations Committee

The first meeting of the new committee has been held and the second meeting will take place on Monday 23rd November at 7.30pm via Zoom.

The committee has been renamed and discussed priorities and how they could be tied back to future generations:

- Public rights of way - health and wellbeing
- Water on roads and water runoff - future resilience and sustainability

The committee was waiting to see what came out of the meeting with Clive Moon today to see if something could be co-ordinated with NRW to produce a plan to put the community in a better position for the future.

Decided to produce a newsletter to go out members of the community two or three times a year to touch base with everybody in the council area.

Ideas for items are required. The newsletter could be posted through letter boxes to avoid GDPR issues with email.

ACTIONS - Suggestion by next week to send out the first newsletter before the new year.

Suggestions put forward include road flooding issues, if the meetings take place in time.

Information on the demographic of communities would be useful and Cllr G Kemp is following up.

Cllr G Kemp contacted Miles Punter regarding the routine clearing of ditches and the response indicated that whilst the Vale Council had a programme many years ago, now undertake ditching work where it constitutes a high-risk safety problem, due to funding. Locations to be given to Mr Punter and he will look at particular areas, it will not however, be carried out on a regular basis.

Cllr M Thomas has contacted the NRW and reported the debris and annual clearance of the riverbank. No response received been received as yet.

Finance Committee

Cheques to be written

| | |
|--|---------|
| Clerk Wages October 2020 | £359.85 |
| HMRC PAYE Clerk October 2020 | £75.00 |
| HMRC PAYE Clerk Outstanding balance | £375.13 |
| Planning Aid Wales Online Training | £150.00 |
| Vision ICT - Initial Invoice for Website Upgrade | £495.00 |
| Llanbethery Christmas Tree Grant 2019 & 2020 | £200.00 |

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Royal British Legion - Wreath for Remembrance Sunday £30.00
(this included the £20 and an additional £10 donation)

All payments were agreed by all. The cheques to be signed by Chair and Cllr J Scott-Quelch at their earliest convenience.

Receipts for the Burial account

There were none.

Bank Balances

| | |
|--|------------|
| General Account opening statement balance as at 19 th November 2020 | £18,812.56 |
| General Account projected balance at 17 th December 2020 | £15,446.78 |
| Burial Account opening statement balance as at 19 th November 2020 | £1,886.48 |
| Burial Account projected balance at 17 th December 2020 | £1,886.48 |

ACTION – Clerk to try and consolidate the two bank accounts

1911/394

Correspondence

An email from Miles Punter regarding the benches and signage was received. It was confirmed that a new base was required for the bench in Llantrithyd. The bench in Llanccadle used to be outside Rose Cottage.

1911/395

Reports from Representatives, and the Clerk

Cllr M Hughes suggested that residents could be asked for photos of the area, historical or present day to upload to the new website.

ACTION – Councillors to ask residents for photos of the area, ensuring that they give consent for the photos to be used on the website.

Cllr J Scott – Quelch will be attending a Teams meeting tomorrow with the Airport Consultative Committee so will report back next month.

The next OVW meeting will be held in the new year.

The clerk attended a webinar with OVW and the Welsh Audit Office. All audits in Wales will now be carried out by Audit Wales. The audit arrangements for community and town councils to be applied from the audit of the 2020-21 accounts incorporates a three-year cycle of two limited procedure audits and a transaction-based audit for each council. The introduction of the transaction-based audits will be staggered across the first three years of the new arrangements. The schedule should be announced before Christmas to help Councils prepare their budgets.

1911/396

Items for consideration for next month's Agenda

There were none.

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